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SERIES I No. 21

OFFICIAL GAZETTE

GOVERNMENT OF GOA

PUBLISHED BY AUTHORITY

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GOVERNMENT OF GOA

Department of General Administration

Order

31/2/2007-GAD-III/2349

Sub:- Formation of Common Cadre for Goa Sadan New Delhi for Group 'C' and 'D' employees.

Whereas, the Goa Sadan was established in year 1974 in New Delhi and started functioning from the year 1975 onwards to house and cater the needs of the VVIPs/VIPs and the local guests from Goa visiting New Delhi.

And whereas, a Special Commissioner was appointed to assist the co-ordination work of the Government. Thus two establishment functioning in New Delhi as office of Special Commissioner and with two Budget Heads, viz. 2052 and 2070 respectively.

And whereas, the Special Commissioner and its staff were affiliated to Secretariat cadre while, the Chief Engineer, PWD was the Head of Department and appointing authority for Goa Sadan staff.

And whereas, in 1978 the administrative control of Goa Sadan staff were brought under the control of the Special Commissioner (now Resident Commissioner). Since then Resident Commissioner has been continuing to be Head of the Department of both the establishments.

And whereas, the staff recruited by the Office of the Resident Commissioner on the posts created by the General Administration department were not considered for the inclusion in the Secretariat cadre seniority list because as per the Rules of Seniority in force Seniority has to be determined by the order of merits at the time of initial appointments. All appointments at Goa Sadan and Office of Resident Commissioner in different posts were done at Goa Sadan and O/o Resident Commissioner separately which affected their seniority and promotional avenues. Hence the

need has been felt for formation of common cadre by merging of two establishments.

And whereas, the Office of the Resident Commissioner moved proposal to the Government for declaring it as full fledged Government Department under administrative control of General Administrative Department.

And whereas, with the approval of Cabinet, the General Administration Department, Secretariat, Porvorim was declared as Administrative Department to the Goa Sadan and Office of Resident Commissioner, New Delhi, and in the twenty fifth amendment carried out to the Business of the Government of Goa (Allocation) Rules, 1987, Department of General Administration was declared Administrative Department for Sadan, New Delhi in view of the Cabinet approval communicated by General Administration Department vide letter No. 17/25/2007-GAD-II(XXV) dated 25-02-2009.

And whereas, with the approval of Cabinet, the General Administration Department, Secretariat, Porvorim was declared as Administrative Department to the Goa Sadan and Office of Resident Commissioner, New Delhi, and in the twenty fifth amendment carried out to the Business of the Government of Goa (Allocation) Rules, 1987, Department of General Administration was declared Administrative Department for Sadan, New Delhi in view of the Cabinet approval communicated by General Administration Department vide letter No. 17/25/2007-GAD-II(XXV) dated 25-02-2009.

And whereas vide Order dated 26-04-2010, the Office of Resident Commissioner has accorded sanction to continue the temporary post of group 'C' and 'D', listed therein. Thereafter vide letter dated 20-06-2012, the General Administration Department, Secretariat, conveyed the approval of Government for creation of one post of

Electrician in the pay scale of Rs. 5200-20200+G.P. Rs. 1900/-. Similarly vide letter dated 01-03-2011, the General Administration Department, Secretariat, conveyed the approval of Government for revival of one post of Senior Stenographer Grade-I, in the pay scale of Rs. 9300-34800 plus Grade Pay Rs. 4200/-.

And whereas, considering all the aspects, Government has agreed to constitute a single cadre for the staff of Goa Sadan, New Delhi and O/o Resident Commissioner with the approval of Administrative Reforms Department, Secretariat vide U. O. No. 16117/F dated 05-11-2007 and concurrence of Finance (Revenue & Control) Department, Secretariat vide U. O. No. 448/F dated 08-02-2018.

Now therefore, sanction of the Government is hereby accorded for formation of Single Cadre namely "Goa Sadan Cadre" by merging the establishments viz. the Goa Sadan, New Delhi and the Office of the Resident Commissioner, New Delhi under the administrative control of General Administrative Department, so as to facilitate the smooth functioning of establishment in Delhi and also to give fair opportunities for promotional avenues as per their seniority.

The sanctioned strength of the common cadre shall be as shown in Annexure 'I' and the accommodation of existing staff against the re-designated post shall be as per Annexure 'II' in the order of seniority.

On merger of the two establishments i.e. Goa Sadan and the O/o Resident Commissioner under Common Cadre the pay and allowances and other expenses related to the establishments shall be drawn against the existing Demand No. 14 (Goa Sadan) by merging both the existing Heads and the Common posts (outside the Secretariat), Recruitment Rules, shall be maintained for appointment in the Goa Sadan cadre.

Resident Commissioner shall function as the Head of Department for the merged establishments i.e. Goa Sadan Cadre.

This issues with the approval of the Administrative Reforms Department vide their U. O. No. 16117/F dated 05-11-2007 and the concurrence of the Finance (R&C) Department vide their U. O. No. 448/F dated 08-02-2018 and approval of the Council of Ministers in its XXXIst Cabinet meeting conveyed vide letter dated 16-07-2018.

By order and in the name of the Governor of Goa.

Varsha S. Naik, Under Secretary (GA-I).

Porvorim, 2nd August, 2018.

Annexure - 'I'

The Sanctioned strength of the common cadre

Sr. No.	Designation of the existing posts	No. of posts	Pay scale	Re-designated posts after merger	Pay scale
1	2	3	4	5	6
1	Senior Assistant	1	9300-34800+GP 4200	Head Clerk	9300-34800+GP 4200
2	Accountant	1	9300-34800+GP 4200	Accountant	9300-34800+GP 4200
3	Stenographer Grade-I	1	9300-34800+GP 4200	Sr. Stenographer	9300-34800+GP 4200
4	Protocol Asstt.	1	5200-20200+GP 2800	UDC	5200-20200+GP 2400
5	Assistants	2	5200-20200+GP 2400	UDCs	5200-20200+GP 2400
6	Jr. Stenographer	1	5200-20200+GP 2400	Jr. Stenographer	5200-20200+GP 2400
7	Jr. Asstt.	2	5200-20200+GP 1900	LDC cum Receptionist	5200-20200+GP 1900
8	LDC	5	5200-20200+GP 1900	LDC cum Data Entry Operator	5200-20200+GP 1900

1	2	3	4	5	6
9	Electrician	1	5200-20200+GP 1900	Electrician	5200-20200+GP 1900
10	Driver	13	5200-20200+GP 1900	Driver	5200-20200+GP 1900
11	Asstt. Cook	1	5200-20200+GP 1900	Astt. Cook	5200-20200+GP 1900
12	Peon	3	5200-20200+GP 1800	Multi-Task-Staff	5200-20200+GP 1800
13	Attendants	14	5200-20200+GP 1800	-do-	5200-20200+GP 1800
14	Mali	1	5200-20200+GP 1800	-do-	5200-20200+GP 1800
15	Security Guards	2	5200-20200+GP 1800	-do-	5200-20200+GP 1800
16	Safaiwala	3	5200-20200+GP 1800	-do-	5200-20200+GP 1800
	TOTAL	52			

Annexure 'II'

The accommodation of existing staff against the re-designated post

Sl. No.	Re-designated posts	Incumbents	Date of appointment to the post
1	2	3	4
1	Head Clerk	Vacant	-
2	Accountant	Vacant	-
3	Sr. Stenographer	Vacant	-
4	UDC	Sh. Surender Kumar	10-07-2012
5	Jr. Stenographer	Sh. Shiv Kumar	12-11-2012
6	UDC	Vacant	-
7	UDC	Vacant	-
8	LDC cum Receptionist	Vacant	-
9	LDC cum Receptionist	Vacant	-
10	LDC cum Data Entry Operator	Sh. C.P. Coutinho	12-05-1998
11	LDC cum Data Entry Operator	Sh. Kulwant Singh	07-10-2002
12	LDC cum Data Entry Operator	Sh. Inderpal	07-10-2002
13	LDC cum Data Entry Operator	Vacant	-
14	LDC cum Data Entry Operator	Vacant	-
15	Driver	Sh. Ved Prakash	23-11-1987
16	Driver	Sh. Yashpal	18-01-1992
17	Driver	Sh. Satya Prakash	20-02-1997
18	Driver	Sh. Raju Chotiyal	06-08-1997
19	Driver	Sh. C.S. Rana	04-05-1999
20	Driver	Sh. Jagat Singh Bisht	23-01-2009
21	Driver	Sh. Nishant	23-01-2009
22	Driver	Sh. Kishore Kumar	23-01-2009
23	Driver	Vacant	-
24	Driver	Vacant	-
25	Driver	Vacant	-
26	Driver	Vacant	-
27	Driver	Vacant	-
28	Asstt. Cook	Sh. Bhuvan Ram	07-09-1992
29	Electrician	Sh. Subodh Kr. Jha	10-07-2012

1	2	3	4
30	Multi-Task-Staff	Sh. Bali Ram	01-10-1985
31	Multi-Task-Staff	Sh. Sunder Lal	07-09-1992
32	Multi-Task-Staff	Sh. Mehtab Singh	31-12-1998
33	Multi-Task-Staff	Sh. Jagdish	07-12-2000
34	Multi-Task-Staff	Sh. Naresh Chand	30-03-2001
35	Multi-Task-Staff	Sh. Ranbir Singh	11-10-2002
36	Multi-Task-Staff	Sh. Puran Singh Rawat	24-02-2006
37	Multi-Task-Staff	Sh. Jugal Kishore	24-02-2006
38	Multi-Task-Staff	Sh. Rajinder Lal	10-04-2006
39	Multi-Task-Staff	Sh. Bijender Singh	10-02-2007
40	Multi-Task-Staff	Sh. Ramesh Kumar Jha	01-05-2008
41	Multi-Task-Staff	Sh. Nandan Singh	01-05-2008
42	Multi-Task-Staff	Sh. Bhanwar Singh	01-05-2008
43	Multi-Task-Staff	Sh. Tarun Kumar	23-01-2009
44	Multi-Task-Staff	Vacant	-
45	Multi-Task-Staff	Vacant	-
46	Multi-Task-Staff	Vacant	-
47	Multi-Task-Staff	Vacant	-
48	Multi-Task-Staff	Vacant	-
49	Multi-Task-Staff	Vacant	-
50	Multi-Task-Staff	Vacant	-
51	Multi-Task-Staff	Vacant	-
52	Multi-Task-Staff	Vacant	-



Department of Industries

Notification

3/20/2017-IND/280

Sub: Incentives to Encourage Purchases from Local Suppliers Scheme, 2017.

1. *Short title and commencement.*— 1.1. This scheme shall be called the “Incentives to Encourage Purchases From Local Suppliers Scheme, 2017” and shall be governed by the Goa State Incentives to Encourage Investments Scheme, 2017(Umbrella Scheme). This scheme shall come in force with effect from 1st October, 2017, and shall remain in force up to 30th September, 2022.

2. *Objectives.*— 2.1. To encourage consumption through local purchases.

2.2 To encourage economies of ancillary units, local MSMEs as also traders including those in Horticulture business/Food Processing.

3. *Eligibility.*— 3.1. Only those units under white, green and orange category shall be eligible under this Scheme.

3.2. The micro, small and medium manufacturing units purchasing minimum 50% (in value) of its raw material/component/tools etc. (input requirement for production) from local sources/ manufacturers shall be eligible for the benefit.

Note: The items listed in the 'negative list' (schedule 'A') shall not be included.

3.3. This scheme shall not be applicable to cases which have claimed similar benefit under any other scheme/program of Government of Goa.

4. *Calculation of Subsidy.*— 4.1. Once a unit becomes eligible under this scheme, it shall be considered for reimbursement to the extent of 2% of the cost of local purchases consumed by such unit to the maximum of Rs. 5.00 lakh per year. For purpose of this scheme, value excluding GST shall be considered. Application to this effect for the financial year shall be made by the end of December of the subsequent financial year.

Note: For the purpose of this Scheme, the local purchases mean every industrial input, including consumables, purchased from Goa (whether manufactured in Goa or not) except service.

4.2. The unit may avail benefit under this scheme for five consecutive years from the date of first application.

Example: Assuming that a unit of turnover of Rs. 5.00 Cr. purchased 50% of its eligible industrial input from local sources, the subsidy shall be calculated as follows:

Turnover of the unit	Rs. 5.00 Cr
Total cost of purchase of industrial input (local + outside state + ineligible)	Rs. 2.00 Cr
Minimum expenditure on eligible local industrial input purchased (to be eligible for subsidy)	Rs. 1.00 Cr
Ineligible items – not to be considered in cost of purchases of raw material	As in Schedule A
Items eligible for reimbursement	The cost of every industrial input, including consumables, purchased from Goa (whether manufactured in Goa or not) except service.
Subsidy	2% of the cost of eligible Local industrial input = Rs. 2,00,000/- Since the subsidy is calculated as 2% of the cost of eligible Local industrial input or Rs 5.00 Lakh, whichever is less, the unit shall be granted a subsidy of Rs. 2,00,000/-.

4.3 The benefits under this scheme are subject to budgetary allocation. No Promissory Estoppel shall be applicable if benefits are discontinued in case allocation is exceeded.

5. *Procedure to file claim.*— 5.1 After closure of every financial year, the unit shall apply in specified format to the Directorate of Industries, Trade and Commerce (DITC), along with following documents.

(i) A self-attested copy of registration under Umbrella Scheme;

(ii) Affidavit/Self Declaration in the format provided;

(iii) Self certified copies of bills of purchase from local sources;

(iv) Statement of local purchases along with vouchers bearing GST payment details (State component); as applicable;

(v) Final Accounts of the claim year;

(vi) A statement certified by Chartered Accountant (CA) stating that payment towards purchases has been affected, that the purchases are made locally within Goa and have been

used as raw material for the purpose of manufacturing by the applicant unit; and all such items covered in clause 4.2.

(vii) A CA certificate certifying that no other claim for similar benefit has been made under any other scheme/program of Government of Goa.

SCHEDULE "A"

The items listed in the following schedule shall not be considered eligible as "local raw material" for the purpose of this scheme:

Sr. No.	Particulars
1	Natural resources (eg: water, air and the like)*
2	Major and Minor minerals (eg: ore, sand, etc.)*
3	Alcoholic beverages
4	Tobacco and tobacco products

*The list given above is only indicative, not exhaustive.

This has been issued with the concurrence of the Finance (Expenditure) Department vide U. O. No. 1400045040 dated 28-06-2018.

By order and in the name of the Governor of Goa.

A. S. Mahatme, Under Secretary (Industries).

Porvorim, 1st August, 2018.

DIRECTORATE OF INDUSTRIES, TRADE & COMMERCE
GOVERNMENT OF GOA
APPLICATION FORM

INCENTIVES TO ENCOURAGE PURCHASES FROM LOCAL SUPPLIERS SCHEME, 2017

REGISTRATION NUMBER UNDER THE UMBRELLA SCHEME:

--	--	--	--	--	--	--	--	--	--

Eligibility

1. Value of total raw materials purchased (Rs.)

--	--	--	--	--	--	--	--	--	--

2. Value of total raw material purchase from local sources (Rs.)

--	--	--	--	--	--	--	--	--	--

3. Percentage of value of local raw materials

--	--	--	--

Calculation of subsidy

4. Value of local purchases (Rs.) (Refer to Cl. 4)

--	--	--	--	--	--	--	--	--	--

5. 2% of value of local purchases (Rs.)

--	--	--	--	--	--	--	--	--	--

Current claim period

6. From

--	--	--	--	--	--	--	--

D D M M Y Y Y Y

To

--	--	--	--	--	--	--	--

D D M M Y Y Y Y

7. Claim number (Your current claim)

1st	2nd	3rd	4th	5th
-----	-----	-----	-----	-----

Previous claims

8. Enter details of previous claims availed under this scheme

Claim No.	Claim Period		Amount (Rs.)
	From	To	
1st			
2nd			
3rd			
4th			

Signature of applicant

Place:

Dated:

(_____)

Name of the Proprietor/Managing Partner/Chairman/Managing Director etc., with Seal of the Firm/Company

CHECK-LIST OF DOCUMENTS TO BE SUBMITTED ALONGWITH THE FORM

- A self-attested copy of registration under Umbrella Scheme;
- A self-declaration in the format provided;
- Self-certified copies of bills of purchase from local sources;
- Statement of local purchases along with vouchers bearing GST payment details (State component); as applicable;
- Final Accounts of the claim year;
- A statement certified by Chartered Accountant stating that payment towards purchases has been effected, that the purchases are made locally within Goa and have been used as raw material for the purpose of manufacturing by the applicant unit.
- A certificate from Chartered Accountant certifying that no similar benefit has been claimed by the applicant under any other scheme or program of Government of Goa.
- A copy of partnership deed, Memorandum of Association/Articles of Association, as the case may be.

AFFIDAVIT CUM DECLARATION

I, son/wife/daughter of, aged..... years, married/unmarried, Indian National, (Business/Service/Managing Director/Partner etc.) resident of..... H. No..... waddo.....village.....taluka....., do hereby on solemn affirmation state and submit as under:

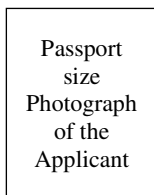
I say that I am duly authorised under resolution No. dated (copy enclosed) to swear and submit this affidavit cum declaration on behalf of the for the purpose

of claiming subsidy under the “Incentives to Encourage Purchases From Local Suppliers Scheme, 2017” in force in the State of Goa notified under notification number 3/40/2003-IND(Part) dated 31-12-2008 and amended vide notification number 3/20/2010-IND dated 21st May, 2010.

1. I say that the M/s. is a (micro/small scale /medium) enterprise engaged into manufacturing of and duly registered before the Director of Industries, Trade and Commerce having Udyog Aadhar number/EM-II No./PMT No.
2. I say that the M/s. and/or its products manufactured are listed under Green Category/Specified Orange Category. (retain whichever is applicable).
3. I say that for the period from to M/s had consumed a % of its raw material from local sources and I have submitted the documentary evidence to prove that the material has been locally produced. I further declare that the above number is exclusive of services.
4. I say that for the period from to M/s paid an amount of Rs. towards the purchases from local sources, excluding taxes.
5. I say that I have not claimed any subsidy from any other scheme/program of Government of Goa for the same purpose.
6. I say that I shall allow and/or grant free access to any official authorized by the Directorate of Industries, Trade and Commerce for conducting inspection/supervision of the unit or the registers or holding discussions with the employed employees for ensuring proper utilisation of the financial incentives/subsidies granted by the State Government.
7. I say that time to time or as and when required I shall submit to the Directorate of Industries, Trade and Commerce all the necessary reports, information and documents specified under the scheme or as required or directed by the DITC.
8. I say and agree that at any point of time or in an event after the incentive is disbursed, if it is found that the information and documents submitted by are incorrect or that I have obtained the financial incentive by misrepresenting facts, or by submitting furnishing false information, or if it is noticed at any time that the whole amount of financial incentive or a part thereof has been wrongly paid or paid in excess, the Government of Goa/Director of Industries, Trade and Commerce shall revoke the subsidy and I shall pay back to the Government, the financial incentives received by me, or the same shall be recoverable as arrears of land revenue under the provisions of the Land Revenue Code 1968 and/or the Goa, Daman, Diu Public (Recovery & Dues) Act, 1986.
9. I say that in the event of breach of any of the terms and conditions of this Declaration, the Government shall be entitled to recover the said financial incentives from M/sas arrears of land revenue under the provisions of the Land Revenue Code, 1968 and/or the Goa, Daman, Diu Public (Recovery & Dues) Act, 1986.
10. I say that this affidavit cum declaration is sworn by me for producing the same before the Directorate of Industries, Trade and Commerce, Udyog Bhavan, Panaji for grant and disbursement of subsidy under “Incentives to Encourage Purchases From Local Suppliers Scheme, 2017” scheme.
11. I say that whatever is stated above in paragraphs to is true to the best of my knowledge and belief.

Place

Date



Deponent

Witness: 1.

2.

Notification

3/17/2017-IND/281

Sub: Incentives to Industries for Training Prospective Employees Scheme, 2017.

1. *Short title and commencement.*— 1.1. This scheme shall be called the Incentives to Industries For Training Prospective Employees Scheme, 2017, and shall be governed by the Goa State Incentives to Encourage Investments Scheme, 2017(Umbrella Scheme). This scheme shall come in force with effect from 1st October, 2017 and shall remain in for force up to 30th September, 2022.

2. *Background.*— 2.1 The Government realises that in some areas there is a gap between employer expectations and skill sets available in Goa. The Government, through the relevant departments, is taking steps to improve the quality of education as well as introducing new courses to meet industry requirements. However, the Government realizes that every skill set required by industry might not be readily available. Therefore, the Government is proposing this scheme to support industrial units to provide demand driven Short Term Training Courses through recognised institutions.

3. *Definitions.*— 3.1 Goan: For the purpose of this scheme, a “Goan” will be defined as:

a) Person born in the State of Goa. OR

b) Person having 10 years Residence Certificate issued by the Mamlatdar, OR Any other document indicating residence in Goa issued by the Government of India or Government of Goa or its organisations, issued prior to 10 years, to the satisfaction of Task Force Committee. (eg. Driving license, Ration card, EPIC, Passport etc.)

3.2 Skill Training Provider (STP): Skill Training Provider (STP) is an institute which has the facilities for imparting skill training to industries which demand such training; and which are approved by the Directorate of Technical Education (DTE), Directorate of Skill Development and Craftsmen Training (DSCT) and Directorate of Industries, Trade & Commerce (DITC).

4. *Objective.*— 4.1. To create manpower suitable to the needs of the Industry.

4.2. To provide specific skill training to Goan youth to improve their employability by optimally utilizing the infrastructure available in Government and private institutions.

4.3. Optimum utilisation of existing infrastructure available to make the training cost effective.

5. *Eligibility.*— 5.1. Micro, Small, Medium and Large manufacturing enterprises which have registered under the umbrella scheme are eligible for incentives under this scheme.

5.2. Only those courses conducted by the approved STPs will be considered for benefits under this scheme.

5.3. The units shall be considered for benefit under the scheme only for trainees between the age of 18 to 42 years who fulfil the criteria of being a Goan as defined in the scheme. The benefit does not extend to refresher courses or retraining courses.

5.4 This scheme shall not be applicable to cases which have claimed similar benefit under any other scheme/program of Government of Goa.

6. *Nature of Benefit.*— 6.1. Reimbursement of 60% of training costs for prospective employees subject to a maximum of Rs. 60,000/- per employee and Rs. 7,20,000/- per unit per year will be given to the eligible units recommended by the Task Force Committee (TFC).

6.2. The benefits under this scheme are subject to budgetary allocation. No Promisory Estoppel shall be applicable if benefits are discontinued in case allocation is exceeded.

7. *Implementation of the scheme.*— 7.1. All institutes recognised by the Directorate of Technical Education (DTE), Directorate of Skill Development and Craftsmen Training (DSCT) and Directorate of Industries Trade & Commerce (DITC) shall be eligible to be STPs under this scheme. Any other statutory technical or managerial organisations set up under the Act of Parliament and their institutes set up by Act of Parliament, to the satisfaction of TFC shall also be eligible to be a STP.

7.2. The employer shall submit a proposal for the training to the STP duly mentioning aspects such as:

- (i) Contents of the course (theory and/or practical);
- (ii) Duration of the course;
- (iii) Number of trainees;
- (iv) Details of on-site training (if any);
- (v) The required physical infrastructure.

7.3 The STP shall decide the course fees accordingly which will be paid by the Employer.

7.4 The payment made to the trainees by the employer like stipend, wages, allowances etc. shall not be considered as cost of training under this scheme.

8. *Method of Application.*— 8.1 Applicant shall submit an application in the format provided to the Directorate of Industries, Trade & Commerce, along with:

- (i) A self-declaration in the format provided;
- (ii) A self-attested copy of registration under Umbrella Scheme;
- (iii) Copy of Proposal given to the STP;
- (iv) Copy of approval given to the STP by DTE/DSCT/DITC;
- (v) Certificate from the STP that the said course was successfully conducted;
- (vi) Detailed Report of the course conducted along with the attendance roll by STP;
- (vii) Receipt of the fees paid.
- (viii) A Chartered Accountant certificate certifying that no other claim for similar benefit has been made under any other scheme/program of Government of Goa.

This has been issued with the concurrence of the Finance (Expenditure) Department vide U. O. No. 1400044891 dated 28-06-2018.

By order and in the name of the Governor of Goa.

A. S. Mahatme, Under Secretary (Industries).

Porvorim, 2nd August, 2018.

DIRECTORATE OF INDUSTRIES, TRADE & COMMERCE
GOVERNMENT OF GOA
APPLICATION FORM

INCENTIVES TO INDUSTRIES FOR TRAINING PROSPECTIVE EMPLOYEES SCHEME, 2017

1. REGISTRATION NUMBER UNDER THE UMBRELLA SCHEME

--	--	--	--	--	--	--	--	--	--

2. STP DETAILS

Category

Name

Approved by

Phone number

Address

3. COURSE DETAILS (Fill separate forms for each course)

Name of course

Number of Goan trainees within the age group of 18 to 42 years (as on date of application)

Fees paid to the STP on which subsidy is claimed

Amount claimed (Rs.)

Amount claimed (in words)

Signature of applicant

Place:

Dated:

(_____)

Name of the Proprietor/Managing Partner/Chairman/Managing Director etc., with Seal of the Firm/Company

CHECK-LIST OF DOCUMENTS TO BE SUBMITTED ALONGWITH THE FORM

- A self-attested copy of registration under Umbrella Scheme;
- Copy of Proposal given to the STP;
- Copy of approval given to the STP by DTE/DSCT/DITC;
- Certificate from the STP that the said course was successfully conducted;
- Detailed Report of the course conducted along with the attendance roll by STP;
- Receipt of the fees paid
- Provide details (Including Aadhaar number, age) of Goan Trainees with proof (Age)
- Certificate from Chartered Accountant certifying the amount of fees paid.
- A certificate from Chartered Accountant certifying that no similar benefit has been claimed by the applicant under any other scheme or program of Government of Goa.
- A copy of partnership deed, Memorandum of Association/Articles of Association, as the case may be.

AFFIDAVIT CUM DECLARATION

I, son/wife/daughter of, aged.....years, married/unmarried, Indian National, (Business/Service/Managing Director/Partner etc.) resident of H. No.waddo..... village..... taluka....., do hereby on solemn affirmation state and submit as under:

1. I say that I am duly authorised under resolution No. dated (copy enclosed) to swear and submit this affidavit cum declaration on behalf of thefor the purpose of claiming subsidy under the “Incentives to Industries for Training Prospective Employees Scheme, 2017” in force in the State of Goa notified under notification
2. I say that the M/s is a (micro/small/medium/large) enterprise engaged into manufacturing of and duly registered before the Director of Industries, Trade and Commerce having Udyog Aadhar number/PMT No./EM-II No.
3. I say that the course was conducted by which is an approved STP recognised by for the purpose of this scheme; for duration from to
4. I say that an amount of Rs. was paid to the abovementioned STP towards the course fee of the abovementioned course.
5. I say that the trainees considered under this scheme are between the age of 18 to 42 years of age and fulfil the criteria of being a Goan.
6. I say that I have not claimed any subsidy from any other scheme/program of Government of Goa for the same purpose.
7. I say that I shall allow and/or grant free access to any official authorized by the Directorate of Industries, Trade and Commerce for conducting inspection/supervision of the unit or the registers or holding discussions with the employed employees for ensuring proper utilization of the financial incentives/subsidies granted by the State Government.
8. I say that time to time or as and when required I shall submit to the Directorate of Industries, Trade and Commerce all the necessary reports, information and documents specified under the scheme or as required or directed by the DITC.
9. I say and agree that at any point of time or in an event after the incentive is disbursed, if it is found that the information and documents submitted by are incorrect or that I have obtained the financial incentive by misrepresenting facts, or by submitting furnishing false information, or if it is noticed at any time that the whole amount of financial incentive or a part thereof has been wrongly paid or paid in excess, the Government of Goa/Director of Industries, Trade and Commerce shall revoke the subsidy and I shall pay back to the Government, the financial incentives received by me, or the same shall be recoverable as arrears of land revenue under the provisions of the Land Revenue Code, 1968 and/or the Goa, Daman, Diu Public (Recovery & Dues) Act, 1986.
10. I say that in the event of breach of any of the terms and conditions of this Declaration, the Government shall be entitled to recover the said financial incentives from M/s as arrears of land revenue under the provisions of the Land Revenue Code, 1968 and/or the Goa, Daman, Diu Public (Recovery & Dues) Act, 1986.
11. I say that this affidavit cum declaration is sworn by me for producing the same before the Directorate of Industries, Trade and Commerce, Udyog Bhavan, Panaji for grant and disbursement of subsidy under “Incentives to Industries for Training Prospective Employees Scheme, 2017” scheme.
12. I say that whatever is stated above in paragraphs to is true to the best of my knowledge and belief.

Place
Date



Deponent

Witness: 1.
2.

Notification

3/19/2017-IND/282

Sub: Incentives to Green Investment Scheme, 2017.

1. *Short title and commencement.*— 1.1. This Scheme shall be called the “Incentives to Green Investment Scheme, 2017” and shall be governed by the Goa State Incentives to Encourage Investments Scheme, 2017 (Umbrella Scheme). This scheme shall come in force with effect from 1st October, 2017 and shall remain in for force up to 30th September, 2022.

2. *Introduction.*— 2.1. Goa’s beautiful and varied environment needs to be preserved. While industrial activity is important for economic growth and job creation, the Government of Goa is clear that this will not be at the cost of environment. Along with a specific thrust on encouraging environmentally conscious industry segments, the Government is keen to incentivize investments by existing and new units in environmentally friendly initiatives.

3. *Objectives.*— 3.1. To give financial support to industrial units for adopting environmentally friendly equipment and processes.

3.2. To support adoption of new technology and renewable energy aimed at conserving the use of natural resources.

4. *Eligibility.*— 4.1. Manufacturing units under micro, small, medium and large category are eligible for incentives under the scheme.

5. *Nature of Benefit.*— 5.1. The subsidies that can be availed shall be classified under the following heads:

(i) Water and Energy Audit Reimbursement:

(a) Units shall be eligible for a reimbursement of 25% of the cost of water and energy audits subject to a maximum of Rs. 1.00 lakh per unit during the validity of this scheme.

(b) The water and energy audits should be carried out by a recognised institution/consultant certified by the Bureau of Energy Efficiency, Ministry of Power and Government of India.

(ii) Energy Conservation Equipment Capital Reimbursement:

(a) Units implementing energy conservation measures and adopting the use of energy conservation equipment shall be eligible for a reimbursement of 40% of the capital cost incurred on the purchase of the equipment subject to Rs 10.00 lakh per unit.

(b) Reimbursement shall be subject to the certification that the equipment is an energy conserving fixed asset of capital nature by a recognised institution/consultant certified by the Bureau of Energy Efficiency, Ministry of Power, Government of India.

(c) A unit can avail this benefit multiple times subject to the maximum ceiling on benefits mentioned at (a) above.

5.2. The benefits under this scheme at 5.1(ii) shall be in addition to benefits under State and Central Subsidy Scheme availed, except for benefits received under the Capital Subsidy Scheme towards purchase of energy conservation equipment. However, there shall be a maximum cap of 100% of purchase value of the respective equipment on benefits received.

Note: For the purpose of checking the above criteria, the total subsidy received by the applicant towards purchase of the said equipment will be calculated as follows:

Total subsidy=	Subsidy under this scheme
	+
	Any other Subsidy received from Government of Goa/Government of India
	+
	Interest subsidy received/receivable under any soft loan or low interest loan availed for purchasing the said equipment under any scheme of the State/Central Government.
	For the purpose of calculating interest subsidy as received due to subsidized rate of interest, benchmark interest will be 10%. Provided that commercial loan not backed by any State/Central scheme where interest is less than 10% shall not be taken into consideration for this calculation.

5.3 The benefits under this scheme are subject to budgetary allocation. No Promissory Estoppel shall be applicable if benefits are discontinued in case allocation is exceeded.

6. Procedure for filing claims:

6.1 The eligible unit shall apply in the specified proforma to the Directorate of Industries, Trade and Commerce (DITC) along with the following:

(i) A self-attested copy of registration under Umbrella Scheme;

(ii) A self-declaration in the format provided;

(iii) Documentary proof for (5.1) b and/or 5.1 (ii) b.

(iv) A Certificate from the Chartered Accountant certifying the purchase value of the equipment along with invoice or any other supporting documents and a Certificate to the effect showing quantum of all subsidies including soft loans availed if any and the interest paid thereon, with regard to each of these equipment. Further, the percentage of subsidy availed shall also be mentioned.

7. *Task Force Committee.*— 7.1 The following members shall be included in the Task Force Committee in addition to the members mentioned in the umbrella scheme, for the purpose of scrutiny and recommending the applications under this scheme:

(i) Member Secretary of Goa Energy Development Corporation or its representative, as Member.

This has been issued with the concurrence of the Finance (Expenditure) Department vide U.O. No. 1400045039 dated 25-06-2018.

By order and in the name of the Governor of Goa.

A. S. Mahatme, Under Secretary (Industries).

Porvorim, 2nd August, 2018.

DIRECTORATE OF INDUSTRIES, TRADE & COMMERCE
GOVERNMENT OF GOA
APPLICATION FORM

INCENTIVES TO GREEN INVESTMENTS SCHEME, 2017

1. REGISTRATION NUMBER UNDER THE UMBRELLA SCHEME

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Water/energy audit

1. Audit for Period:

From

--	--	--	--	--	--	--	--	--	--

D D M M Y Y Y Y

To

--	--	--	--	--	--	--	--	--	--

D D M M Y Y Y Y

2. Cost of water/energy audits (Rs.)

--	--	--	--	--	--	--	--	--	--	--	--

3. Name of the Agency which carried out the Audit

4. Agency recognised by/Registered with

Energy conservation equipment capital reimbursement:

5. Name/Type of equipment:

6. Capital cost incurred on the purchase of the equipment (Rs.)

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7. Previous Benefits Availed (if any):

Sr. No.	Name of Scheme	Amount

8. Amount of soft loan received under State and Central schemes including soft loans for purchase of the respective equipment (If any) (Rs.)

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9. Amount of interest paid for the soft loan (Rs.)

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10. Rate of interest at which the soft loan is availed (%)

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11. Subsidy amount claimed

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Signature of applicant

Place:

Dated:

(_____)

Name of the Proprietor/Managing Partner/Chairman/Managing Director etc., with Seal of the Firm/Company

CHECK-LIST OF DOCUMENTS TO BE SUBMITTED ALONGWITH THE FORM

- A self-attested copy of registration under Umbrella Scheme;
- A self-declaration in the format provided;
- Documentary proof for (5.1) b and/or 5.1 (ii) b.
- A Certificate from the Chartered Accountant certifying the purchase value of the equipment along with invoice or any other supporting documents and a Certificate to the effect showing quantum of all subsidies including soft loans availed if any and the interest paid thereon, with regard to each of these equipment. Further, the percentage of subsidy availed shall also be mentioned.
- Certificate from CA certifying the benefits obtained under similar schemes of Government of India, if any.
- A copy of partnership deed, Memorandum of Association/Articles of Association, as the case may be.

AFFIDAVIT CUM DECLARATION

I, son/wife/daughter of, aged..... years, married/unmarried, Indian National, (Business/Service/Managing Director/Partner etc.) resident of H. No. waddo village..... taluka....., do hereby on solemn affirmation state and submit as under:

1. I say that I am duly authorised under resolution No. dated (copy enclosed) to swear and submit this affidavit cum declaration on behalf of the for the purpose of claiming subsidy under the "Incentives to Green Investment Scheme, 2017" in force in the State of Goa notified under notification

2. I say that the M/s is a (micro/small scale/medium/large) enterprise engaged into manufacturing of and duly registered before the Director of Industries Trade and Commerce having Udyog Aadhar number/EM-II No./ PMT No.

3. I say that M/s has carried out the water and energy audit for period from to by (agency) which is a recognised institution/consultant certified by the Bureau of Energy Efficiency, Ministry of Power and Govt of India.

OR

I say that M/s has purchased (equipment) for the purpose of utilization in the unit, which is an energy saving equipment.

3. (Retain if applicable) I say that I have availed subsidy/Grant/ reimbursement/soft loan/subsidy for the purpose of purchasing the equipment from the State Government or Central Government. (Mention specific ministry).

4. I say that I shall allow and/or grant free access to any official authorized by the Directorate of Industries Trade and Commerce for conducting inspection/supervision of the unit or the registers or holding discussions with the employed employees for ensuring proper utilisation of the financial incentives/subsidies granted by the State Government.

5. I say that time to time or as and when required I shall submit to the Directorate of Industries, Trade and Commerce all the necessary reports, information and documents specified under the scheme or as required or directed by the DITC.

6. I say and agree that at any point of time or in an event after the incentive is disbursed if it is found that the information and documents submitted by are incorrect or that I have obtained the financial incentive by misrepresenting facts, or by submitting furnishing false information, or if it is noticed at any time that the whole amount of financial incentive or a part thereof has been wrongly paid or paid in excess, the Government of Goa/Director of Industries, Trade and Commerce shall revoke the subsidy and I shall pay back to the Government, the financial incentives received by me, or the same shall be recoverable as arrears of land revenue under the provisions of the Land Revenue Code, 1968 and/or the Goa, Daman, Diu Public (Recovery & Dues) Act, 1986.

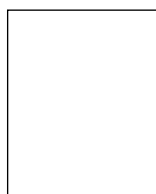
7. I say that in the event of breach of any of the terms and conditions of this Declaration, the Government shall be entitled to recover the said financial incentives from M/s. as arrears of land revenue under the provisions of the Land Revenue Code, 1968 and/or the Goa, Daman, Diu Public (Recovery & Dues) Act, 1986.

8. I say that this affidavit cum declaration is sworn by me for producing the same before the Directorate of Industries, Trade and Commerce, Udyog Bhavan, Panaji for grant and disbursement of subsidy under "Incentives to Green Investment Scheme, 2017" scheme.

9. I say that whatever is stated above in paragraphs to is true to the best of my knowledge and belief.

Place

Date



Deponent

Witness: 1.

2.

Notification

3/16/2017-IND/283

Sub: Financial Incentives for Certification and Intellectual Property Rights Reimbursement Scheme, 2017.

1. *Short title and commencement.*— 1.1. This Scheme shall be called the Financial Incentives for Certification and Intellectual Property Rights Reimbursement Scheme, 2017 and shall be governed by the Goa State Incentives to Encourage Investments Scheme, 2017 (Umbrella Scheme). This scheme shall come into force with effect from 1st October, 2017 and remain in force upto 30th September, 2022.

2. *Introduction.*— 2.1. In order to make the existing industry in Goa competitive at state, national and international level, Government of Goa encourages units based in Goa to

obtain certification from reputed certifying agencies relating to management systems, quality management systems, environment sustainability, product certification, food safety and social accountability as well as quality of service.

2.2. In order to encourage innovation and creation of new processes and products, Government of Goa encourages registration of intellectual property rights by Goa based eligible industrial and business units.

2.3. Therefore, this target scheme under the Goa State Incentives to Encourage Investments Scheme, 2017 (Umbrella Scheme) is introduced to provide reimbursement of expenses incurred by industrial and business units to obtain certification and IPR subject to condition stipulated below.

3. *Objectives.*— 3.1. To encourage the industrial units and eligible service providing units/institutions operating in the State of Goa, to obtain National and International Certification in order to maintain requisite standards of quality of products/processes/services and technological up-gradation/quality improvement and Environment Management, in order to enhance their competitive strength to global competition.

3.2. To give boost to the industrial units and eligible service providing units/institutions specified in this scheme to achieve the benchmark of excellence and serve as a model for others to emulate.

3.3. To promote healthy qualitative industrial and service sector growth in the State of Goa.

3.4. To promote the regulation of Intellectual Property Rights among the enterprises operating in the State of Goa and protect their innovation.

3.5 To secure their rights over their traditional products/processes and to encourage innovation and productivity enhancement.

4. *Eligibility.*— 4.1. The Industrial Units in all Categories, Hospitals and Educational Institutions recognised by the Government of Goa and operating in the State of Goa who have obtained Certification from Indian Standard Institute, International Standard Organization or any other recognised National/International Certification for quality standards and/or IPRs as accepted by the Task Force Committee are eligible to avail financial incentives under this Scheme.

4.2. The Statutory certification which is obtained under any relevant provisions of the law shall not be entitled for benefits under this Scheme.

4.3. Those units who have availed reimbursement under any other similar scheme of Central Government for this purpose (for that particular certification) will also be eligible under this Scheme but restricted only to the extent of balance amount after deducting the central assistance/any assistance already availed without impacting an overall ceiling specified in the scheme.

4.4. Provided further that this scheme shall not be applicable to cases which have claimed this benefit under any other scheme/program of Government of Goa.

4.5. The units which are taking or have taken any benefit under any policy of the Department of Information Technology, Government of Goa, shall not be eligible for benefits under this scheme.

5. *Benefits under the Scheme.*— 5.1. Under this Scheme, except subject matter covered under clause 5.2, reimbursement of charges to the extent of 100% of actual expenditure per

certification, during the validity period of the Scheme subject to a combined ceiling of Rs. 8.00 lakh only for the entire period of the Scheme will be granted to the Unit/Institution. The actual expenses will not include charges of lodging/boarding, refreshment and travel but will include eligible charges incurred to obtain the certificate.

5.2. In case of IPR, reimbursement of 50% of the professional fees for registration and fees paid to the registry for registration of Intellectual Property Rights subject to maximum ceiling of Rs.15.00 lakh (excluding subject matter of clause 5.1) for the entire period of the Scheme will be granted to the unit/institution.

5.3. The benefits under this scheme are subject to budgetary allocation. No Promisory Estoppel shall be applicable if benefits are discontinued in case allocation is exceeded.

6. *Procedure to file the claims.*— 6.1. The eligible unit shall apply in the specified proforma to Directorate of Industries, Trade & Commerce along with the following:

- (a) A self-attested copy of registration under Umbrella Scheme.
- (b) A self-declaration in the format specified.
- (c) Proof of Registration, functioning status of the unit.
- (d) Documents of acquiring the IPR/and Certification from recognized agencies.
- (e) A copy of bills and receipts of the expenditure incurred.
- (f) Certificate from Chartered Accountant (in original) indicating the actual expenditure incurred on obtaining Certification or IPR as the case may be.
- (g) Certificate from Chartered Accountant stating that no claim from the Department of Information Technology, Government of Goa has been made for any incentives.
- (h) A Chartered Accountant certificate certifying that no other claim for similar benefit has been made under any other scheme/program of Government of Goa.

This has been issued with the concurrence of the Finance (Expenditure) Department vide U. O. No. 1400044888 dated 28-06-2018.

By order and in the name of the Governor of Goa.

A. S. Mahatme, Under Secretary (Industries).

Porvorim, 2nd August, 2018.

DIRECTORATE OF INDUSTRIES, TRADE & COMMERCE
GOVERNMENT OF GOA
APPLICATION FORM

**FINANCIAL INCENTIVES FOR CERTIFICATION AND INTELLECTUAL PROPERTY RIGHTS
REIMBURSEMENT SCHEME, 2017**

1. REGISTRATION NUMBER UNDER THE UMBRELLA SCHEME

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For Hospitals/Educational Institutions:

2. Registration Number/Approval number:

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3. Recognized by

4. Date of Registration: _____

5. Valid Till: _____

Details of Certification/Patent/Ipr Obtained (Enclose necessary details of patents as required)

6. Name: _____

7. Issued by: _____

8. Date of Issue of the certificate:

D	D	M	M	Y	Y	Y	Y

9. Date of validity of the certificate (Up till)

D	D	M	M	Y	Y	Y	Y

Subsidy Details:

10. Amount Claimed: (Rs.)

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In words: _____

Previous claims

11. Enter details of previous benefits availed under this scheme

Sr. No.	Name of Certification/Patent	Amount

12. Enter details of benefits availed under any other Central scheme for this Certification:

Sr. No.	Name of Scheme	Amount

Signature of applicant

Place:

Dated:

(_____)

Name of the Proprietor/Managing Partner/Chairman/Managing Director etc., with Seal of the Firm/Company

CHECK-LIST OF DOCUMENTS TO BE SUBMITTED ALONGWITH THE FORM

- A self-attested copy of registration under Umbrella Scheme.
- Proof of Registration, functioning status of the unit.
- Documentary proof of acquiring the IPR/ Certification from recognized agencies.
- A copy of bills and receipts of the expenditure incurred.
- Certificate from Chartered Accountant (in original) indicating the actual expenditure incurred on obtaining Certification or IPR as the case may be.
- Certificate from Chartered Accountant stating that no claim from the Department of Information Technology has been made for any incentives.
- A certificate from Chartered Accountant certifying that no similar benefit has been claimed by the applicant under any other scheme or program of Government of Goa.
- Certificate from CA stating that the certification which is obtained is not a mandatory Statutory certification under the relevant provisions of the law.
- Certificate from CA certifying the benefits obtained under similar schemes of Government of India, if any.
- A copy of partnership deed, Memorandum of Association/Articles of Association, as the case may be.

AFFIDAVIT CUM DECLARATION

I, son/wife/daughter of,
aged..... years, married/unmarried, Indian National, (Business/Service/Managing Director/
/Partner etc.) resident of H. No..... waddo..... village.....
taluka....., do hereby on solemn affirmation state and submit as under:

1. I say that I am duly authorised under resolution No dated (copy enclosed) to swear and submit this affidavit cum declaration on behalf of the for the purpose of claiming subsidy under the "Financial Incentives for Certification and Intellectual Property Rights Reimbursement Scheme, 2017" in force in the State of Goa notified under notification

2. I say that the M/s is a (micro/small/
/medium/large Industrial Unit/Hospital/Educational Institution) recognised by with Udyog Aadhar No./PMT No/EM-II No./Registration No.

3. I say that has obtained Certification from for quality standards.

Or

4. I say that has obtained IPR for from for

5. I say that the above certification is not statutory certification which is mandatorily required under the relevant provisions of the law.

6. (if applicable) I say that I have availed reimbursement under scheme of Central Government for this certification. The amount of subsidy was Rs.

7. I say that I am not taking or have not taken any benefit under any policy of the Department of Information Technology, Government of Goa.

8. I say that I have not claimed any subsidy from any other scheme/program of Government of Goa for the same purpose.

9. I say that I shall allow and/or grant free access to any official authorized by the Directorate of Industries, Trade and Commerce for conducting inspection/supervision of the unit or the registers or holding discussions with the employed employees for ensuring proper utilisation of the financial incentives/subsidies granted by the State Government.

10. I say that time to time or as and when required I shall submit to the Directorate of Industries, Trade and Commerce (DITC) all the necessary reports, information and documents specified under the scheme or as required or directed by the DITC.

11. I say and agree that at any point of time or in an event after the incentive is disbursed, if it is found that the information and documents submitted by are incorrect or that I have obtained the financial incentive by misrepresenting facts, or by submitting furnishing false information, or if it is noticed at any time that the whole amount of financial incentive or a part thereof has been wrongly paid or paid in excess, the Government of Goa/Director of Industries, Trade and Commerce shall revoke the subsidy and I shall pay back to the Government, the financial incentives received by me, or the same shall be recoverable as arrears of land revenue under the provisions of the Land Revenue Code, 1968 and/or the Goa, Daman, Diu Public (Recovery & Dues) Act, 1986.

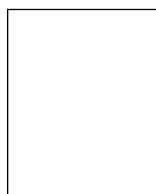
12. I say that in the event of breach of any of the terms and conditions of this Declaration, the Government shall be entitled to recover the said financial incentives from M/s as arrears of land revenue under the provisions of the Land Revenue Code, 1968 and/or the Goa, Daman, Diu Public (Recovery & Dues) Act, 1986.

13. I say that this affidavit cum declaration is sworn by me for producing the same before the Directorate of Industries Trade and Commerce, Udyog Bhavan, Panaji for grant and disbursement of subsidy under "Financial Incentives For Certification And Intellectual Property Rights Reimbursement Scheme 2017" scheme.

14. I say that whatever is stated above in paragraphs to is true to the best of my knowledge and belief.

Place

Date



Deponent

Witness: 1.

2.

Notification

3/14/2017-IND/286

Sub: - Interest Subsidy Scheme, 2017.

1. *Short title and commencement.*— 1.1. This scheme shall be called the Interest Subsidy Scheme, 2017 and shall be governed by the Goa State Incentives to Encourage Investments Scheme, 2017 (Umbrella Scheme). This scheme shall come in force with effect from 1st October 2017, and shall remain in for force up to 30th September, 2022. However, the benefits under this scheme shall be disbursed to eligible applicants beyond the validity of this scheme, provided, application for at least one claim is submitted to the Directorate of Industries, Trade and Commerce (DITC) during the validity of this scheme.

2. *Objectives.*— 2.1. To incentivize units for making their enterprises financially viable.

3. *Definitions.*— 3.1. Goan: For the purpose of this scheme, a "Goan" will be defined as:

(a) Person born in the State of Goa. OR

(b) Person having 10 years Residence Certificate issued by the Mamlatdar, OR Any other document indicating residence in Goa issued by the Government of India or Government of Goa or its organizations, issued prior to 10 years, to the satisfaction of Task Force Committee. (eg. Driving license, Ration card, EPIC, Passport etc.)

4. *Eligibility*.— 4.1. Micro, Small and Medium manufacturing industries listed under White category, Green category and Orange category, which have commenced production after 01-10-2017 are eligible.

4.2. The projects of Hinterland Eco tourism in lesser developed talukas registered with/recognized by the Department of Tourism/Goa IPB/Town & Country Planning/PDA/Eco Sensitive Zone Authority will also be eligible to avail benefits under this scheme subject to fulfillment of all the other eligibility criteria.

4.3. Enterprises engaging a minimum of 60% of Goan manpower on regular employment are eligible for benefits under this scheme. (for the purpose of this condition, employees who are employed continuously during the claim year and are on the payroll of the unit for that year shall be considered.)

4.4. This Scheme is applicable to the enterprises which have availed loan as term loan and/or working capital loan for conducting business of the unit claiming the benefit, from any nationalized bank, scheduled private bank, Co-operative Bank, Economic Development Corporation Limited (EDC Ltd.) or any Non-Banking Financial Institutions recognized by the Reserve Bank of India and is restricted to interest paid to these organizations only.

4.5. However, the loans of EDC Ltd., if covered under the Modified Interest Rebate Scheme 2012, interest paid under Chief Minister Rojgar Yojana (CMRY) Scheme or and other employment generation scheme of Government of India/Government of Goa, units under Goa State Financial Relief Scheme for Sick Industrial Units, 2016, or any such scheme as well as charges/overdue and penal interest shall not be eligible for the purpose of this scheme.

4.6. The enterprises which are taking or have taken any benefit under any policy of the Department of Information Technology, Government of Goa, shall not be eligible for benefits under this scheme.

4.7 This scheme shall not be applicable to cases which have claimed similar benefit under any other scheme/program of Government of Goa.

5. *Period of Subsidy*.— 5.1. For all the enterprises, the period of grant of subsidy shall not exceed seven years, that is 27 continuous quarters subsequent to the quarter in which the subsidy is first claimed.

6. *Calculation of Subsidy*.— 6.1. For claims of interest paid on term loan, subsidy will be calculated to the extent of 30% of the interest paid, subject to ceiling under this scheme.

6.2. For claims of interest paid on working capital loan, subsidy will be calculated to the extent of 1½% of the total turnover or 30% of the interest paid by the units/enterprise, whichever is less.

6.3. The subsidy will be pro rata increasing from 60% to 100% in a continuous linear scale subject to 60% to 80% of Goan employment.

Note: The quantum of benefit shall be defined by the proportion of Goan employees as follows:

Sr. No.	Percentage of Goan employees	Benefit
1	Below 60%	No benefit
2	60%	60%
3	>60% to <80%	>60% to <100%
4	80% and above	100%

6.4. The subsidy payable as calculated shall not exceed the ceiling of Rs. 25.00 lakh (27.50 lakh for all women and SC/ST applicants) per annum calculated on pro-rata basis for part of the year as claimed.

6.5. The benefits under this scheme are subject to budgetary allocation. No Promissory Estoppel shall be applicable if benefits are discontinued in case allocation is exceeded.

7. *Procedure to file the claims.*— 7.1. The claim for the year or part thereof shall be submitted after closure of financial year as per the timeline mentioned in the Umbrella Scheme, in specified proforma along with following documents:

(i) A self-attested copy of registration under Umbrella Scheme;

(ii) A self-declaration in the format provided;

(iii) The certificate issued by the nationalized banks/specified financial institutions in respect of total interest paid by the units;

(iv) The Financial Statements certified by a Chartered Accountant (CA), of the financial year;

(v) CA certificate certifying the amount of interest paid (with a break up of interest paid on Working capital loan and Term Loan) and the annual turnover of the claim year. The certificate should also indicate the extent to which the loan is defaulted (in case of default) and whether the loan is rescheduled. In case the loan is rescheduled, the interest on rescheduled component and original component should be clearly indicated.

(vi) A copy of payroll of the unit highlighting the number of total employees, and the number of Goan employees.

(vii) Certificate from CA stating that no claim from the Department of Information Technology, Government of Goa, has been made for any incentives.

(viii) For applications under Hinterland Eco tourism, the certificate of registration/or approval issued by the Department of Tourism/CRZ Authority/IPB/Eco Sensitive Zone Authority shall be submitted.

(ix) A CA certificate certifying that no other claim for similar benefit has been made under any other scheme/program of Government of Goa.

7.2 In case the unit fails to file yearly claim after the first claim within the stipulated time frame, the unit shall be eligible to file the delayed claim in the subsequent year within the time frame as specified in the Umbrella Scheme, failing which the respective claim shall lapse. This facility shall be for delay in case of each independent claim. The lapsed claim shall not be revived by any authority. However, the approval under this scheme shall remain valid for future claims. The facility of filing delayed claims shall not be available for the last claim.

7.3 In case the unit fails to include any portion of interest that cannot be claimed due to non-payment before filing of application, the unit shall be eligible to claim such interest subject to payment of the same in the subsequent year. In case of default in payment of term loan (i.e. not paid as per schedule of repayment) reimbursement of interest shall be reduced to the extent of default. Only the limit of original loan granted and not rescheduled loan shall be considered for interest reimbursement.

7.4 In case of more than one unit with a consolidated balance sheet, a certificate from CA giving interest details unit-wise shall be submitted by the applicant and claim for only eligible unit shall be made accordingly.

8. *Task Force Committee:*

8.1 In addition to the members mentioned in the Umbrella Scheme, the Task Force Committee for the purpose of scrutiny and recommendation of the applications under this scheme shall consist of following members:

- i. Director, Department of Tourism, as a Member.

This has been issued with the concurrence of the Finance (Expenditure) Department vide U.O. No. 1400044855 dated 29-06-2018.

By order and in the name of the Governor of Goa.

A. S. Mahatme, Under Secretary (Industries).

Porvorim, 1st August, 2018.

DIRECTORATE OF INDUSTRIES, TRADE & COMMERCE

GOVERNMENT OF GOA

APPLICATION FORM

INTEREST SUBSIDY SCHEME, 2017

1. REGISTRATION NUMBER UNDER THE UMBRELLA SCHEME

--	--	--	--	--	--	--	--	--	--	--

For project of Hinterland Eco tourism in lesser developed talukas

2. Registration Number:

--	--	--	--	--	--	--	--	--	--	--

3. Recognized by

4. Date of Registration: _____

5. Valid Till: _____

Loan details

6. Working capital Loan

6.1	Amount	
6.2	Bank/Branch	
6.3	Total interest paid	
6.4	30% of interest	

Enter Amount of working capital loan(4.1) (in words)

7. Term loan

7.1	Amount	
7.2	Bank/Branch	
7.3	Total interest paid	
7.4	30% of interest	

Enter Amount of term loan (5.1) (in words)

Turnover details

8. Total turnover (Rs.)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

In words _____

9. 1.5% of the Total Turnover (Rs.)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

In words _____

Employee details

10. Total number of employees in the firm

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

11. Total number of Goan employees

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

12. Percentage of Goan employees

--	--	--	--

13. Interest subsidy amount claimed (Rs.) (Refer clause 6)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

In words _____

Current claim period

14. From

D	D	M	M	Y	Y	Y	Y												

To

D	D	M	M	Y	Y	Y	Y												

15. Claim number (Your current claim)

1st	2nd	3rd	4th	5th	6th	7th
-----	-----	-----	-----	-----	-----	-----

Previous claims

16. Enter details of previous claims availed under this scheme

Claim No.	Claim Period		Amount (Rs.)
	From	To	
1st			
2nd			
3rd			
4th			
5th			
6th			
7th			

Signature of applicant

Place:

Dated:

(_____)

Name of the Proprietor/Managing Partner/Chairman/Managing Director etc., with Seal of the Firm/Company

CHECK-LIST OF DOCUMENTS TO BE SUBMITTED ALONGWITH THE FORM

- Chartered Accountant Certificate showing net turnover
- Copy of Loan certificate
- Bank detail showing therein the Account No., MICR and IFSC Code which has been linked to the beneficiary/unit Aadhaar Card.
- Copy of Aadhaar Card
- Pollution certificate provided by GSPCB
- Proof of stake holding of SC, ST, OBC, Women partner/promoter (In case of seeking additional benefit under these categories)
- A certificate from Chartered Accountant certifying that no similar benefit has been claimed by the applicant under any other scheme or program of Government of Goa.
- A copy of partnership deed, Memorandum of Association/Articles of Association, as the case may be.

AFFIDAVIT CUM DECLARATION

I, son/wife/daughter of, aged years, married/unmarried, Indian National, (Business/Service/Managing Director/Partner etc.) resident of H. No. waddo village..... taluka....., do hereby on solemn affirmation state and submit as under:

1. I say that I am duly authorised under resolution No. dated (copy enclosed) to swear and submit this affidavit cum declaration on behalf of the for the purpose of claiming subsidy under the "Interest Subsidy Scheme, 2017" in force in the State of Goa notified under notification

2. I say that the M/s is a (micro/small scale/medium) enterprise engaged into manufacturing of and duly registered before the Director of Industries, Trade and Commerce having Udyog Aadhar number/PMT No./EM-II No.

OR

I say that the M/s is a project of Hinterland Eco tourism in lesser developed talukas registered with/recognised by (the Department of Tourism/Goa IPB/Town & Country Planning/PDA/Eco Sensitive Zone Authority)(*whichever applicable*) with Registration number

3. I say that the M/sand/or its products manufactured are listed under White, Green Category, Orange Category. (Retain whichever is applicable).

4. I say that for the period from..... to..... M/s..... engaged number of Goan manpower on regular employment which accounted to% of total employment.

5. I say that I have availed loan as term loan of Rs.for conducting business of the unit claiming the benefit, from; and paid an interest of Rs. on the above mentioned loan, from period to

6. I say that I have availed loan as working capital loan of Rs. for conducting business of the unit claiming the benefit, from and paid an interest of Rs. on the above mentioned loan from period to

7. I say that the above mentioned loans and interest do not include loans of EDC Ltd. covered under the Modified Interest Rebate Scheme, 2012, interest paid under CMRY scheme or and other employment generation scheme of Government of India/Government of Goa, units under Goa State Financial Relief Scheme for Sick Industrial Units, 2016, **as well as charges/overdue and penal interest.**

8. I say that I am not taking or have not taken any benefit under any policy of the Department of Information Technology, Government of Goa.

9. I say that I have not claimed any subsidy from any other scheme/program of Government of Goa for the same purpose.

10. I say that I shall allow and/or grant free access to any official authorized by the Directorate of Industries, Trade and Commerce for conducting inspection/supervision of the unit or the registers or holding discussions with the employed employees for ensuring proper utilisation of the financial incentives/subsidies granted by the State Government.

11. I say that time to time or as and when required I shall submit to the Directorate of Industries, Trade and Commerce all the necessary reports, information and documents specified under the scheme or as required or directed by the DITC.

12. I say and agree that at any point of time or in an event after the incentive is disbursed, if it is found that the information and documents submitted by are incorrect or that I have obtained the financial incentive by misrepresenting facts, or by submitting furnishing false information, or if it is noticed at any time that the whole amount of financial incentive or a part thereof has been wrongly paid or paid in excess, the Government of Goa/Director of Industries, Trade and Commerce shall revoke the subsidy and I shall pay back to the government, the financial incentives received by me, or the same shall be recoverable as arrears of land revenue under the provisions of the Land Revenue Code, 1968 and/or the Goa, Daman, Diu Public (Recovery & Dues) Act, 1986.

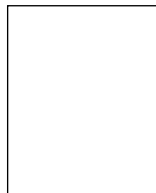
13. I say that in the event of breach of any of the terms and conditions of this Declaration, the Government shall be entitled to recover the said financial incentives from M/s..... as arrears of land revenue under the provisions of the Land Revenue Code, 1968 and/or the Goa, Daman, Diu Public (Recovery & Dues) Act, 1986.

14. I say that this affidavit cum declaration is sworn by me for producing the same before the Directorate of Industries, Trade and Commerce, Udyog Bhavan, Panaji for grant and disbursement of subsidy under "Interest Subsidy Scheme, 2017" scheme.

15. I say that whatever is stated above in paragraphs to is true to the best of my knowledge and belief.

Place

Date



Deponent

Witness: 1.

2.

Department of Information Technology

Notification

2(3)/DOIT/2018/Lease Rental Subsidy/746

The following Scheme(s) under the Goa Information Technology Policy-2018, as adopted by the Government are hereby published for information of the public:

Sr. No.	Incentive/Clause	Scheme
1	Lease Rental Subsidy	Lease Rental Subsidy Scheme

By order and in the name of the Governor of Goa.

Srinet Kothwale, Director & ex officio Joint Secretary (IT).

Panaji, 6th August, 2018.

Lease Rental Subsidy Scheme

1. *Short title and commencement.*—

- 1.1. This scheme shall be called the Lease Rental Subsidy Scheme, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction.*—

Whereas vide Notification No. 2(15)/DoIT/2017-18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy-2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.2 of the said policy, the Government of Goa is pleased to frame the following scheme, namely Lease Rental Subsidy Scheme, 2018.

3. *Objectives & Scope of the Scheme.*—

To provide Lease Rental Subsidy to the eligible IT units in the State of Goa.

4. *Eligibility.*—

- 4.1. All the new and existing units must have their operations in Goa.
- 4.2. The applicant must be one of the below:
 - 4.2.1. Proprietorship Firm.
 - 4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).

- 4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
- 4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).
- 4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 4.5. The lease rental subsidy will vary in case of Goan Diaspora establishing an IT unit in Goa. Refer to scheme Lease Rental Subsidy for Goan Diapora.
- 4.6. Only expenses incurred after the notification of this policy will be eligible for lease rental rebate subsidy.
- 4.7. Units will be subject to evaluation at the end of Fiscal Year to verify eligibility for continuing to receive subsidy under this scheme.
- 4.8. The units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this scheme.
- 4.9. The maximum benefit under this scheme for the smaller business units would be INR 10 lakhs.
- 4.10. There is no cap for the mega & other business units under this Scheme.
- 4.11. The provisions contained in the said policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non-implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under the Scheme.—*

- 5.1. All New & Existing Units can avail a rental/Lease reimbursement on the built up office space lease/rent, up to 50% of the Annual Lease Rentals (60% in cases where 30% or more of the employees are women) for a period of 2 years.
- 5.2. Incentives under clause 2.1 above shall be disbursed on a prorata basis as under:

Employees of Goan origin or Goan Graduates	% of Incentive
Upto 30% of employees on rolls of the company	50%
30% to 60% employees on rolls of the company	75%
More than 60% employees on rolls of the company	100%

**In order to avail the benefits of the scheme, the employees should be on the rolls of the company for a minimum period of one year.*

- 5.3. The above rebate is also applicable if the built up space is leased from GIDC/any Government Agency.
- 5.4. For the units availing land from GIDC/any Government Agency, a reimbursement of the upfront lease premium (as per the Stamp Registration) paid by the unit shall be

reimbursed as per the payment to the Allotment Agency. In addition, the annual lease rentals paid to the allotment can also be claimed post completion of one year of operation. This reimbursement would be provided for a period of 2 years.

5.5. In order to avail this benefit the unit should be operational for at least one year prior to the date of applying for the incentive.

6. *Application Form.*—

6.1. Common Application Form including all supporting documents.

6.2. Application Form for units as per Annexure 1.

6.3. Declaration Form for units as per Annexure 2.

7. *Procedure for filing and disbursement of claims.*—

7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.

7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.

7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.

7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.

7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.

7.6. Disbursement timeline:

S. No.	Activity	Timeline (in Days)
1.	Incentive Application Receipt	D
2.	Application scrutiny as per checklist	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

7.7. The Empowered Committee shall be the competent authority to solely accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. Documents required for claiming the incentive—Checklist

S. No.	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Occupancy certificate from developer/local authority for said office space	From CAF

- | | | |
|-----|---|----------|
| 7. | 3 Year business plan/detailed project report (DPR) with projected investment and employment targets. Business plan will be used as part of the evaluation for payment of subsequent installments of the subsidy | From CAF |
| 8. | Details of employees and percentage of employees of Goan origin | From CAF |
| 9. | Proof of employment for the employees on the rolls for over 12 months (copy of PF contribution or salary slip or other relevant document) | From CAF |
| 10. | Copy of lease deed/lease rental agreement for built up or land, as applicable | Upload |
| 11. | Proof of payment of rent for the said office space or land for the period for which rebate is being claimed, as applicable | Upload |
| 12. | In case of land lease, proof of payment of upfront lease premium, or installment thereof, being claimed for reimbursement | Upload |

This has been issued with concurrence of the Finance (Exp.) Department under their U. O. No. (1400051408)1779/F dated 6-7-2018.

Annexure 1

Lease Rental Subsidy Form

1. Registration Number (generated after submission of Common Application Form) – Auto generated					
2. Subsidy	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Land Lease</td> <td style="text-align: center; width: 40px;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 2px;">Built Up Area Lease</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	Land Lease	<input type="checkbox"/>	Built Up Area Lease	<input type="checkbox"/>
Land Lease	<input type="checkbox"/>				
Built Up Area Lease	<input type="checkbox"/>				
3. Name of lease premises					
4. Location of lease premises					
5. Annual lease rental amount paid					
6. Area (sq.ft.) leased					
7. Upfront lease premium paid for land lease, if applicable (only include the amount/installment paid to the allotment agency towards lease premium)					
8. Period for which the rebate is being applied for					
9. Amount eligible per Policy					

Any other relevant information/comments/remarks (in justification of your application/request).....

Document Uploads

S. No.	Particulars	Document Upload
1.	Copy of lease deed/lease rental agreement for built up or land, as applicable	<input type="checkbox"/>
2.	Proof of payment of rent for the said office space or land for the period for which rebate is being claimed, as applicable	<input type="checkbox"/>
3.	In case of land lease, proof of payment of upfront lease premium, or installment thereof, being claimed for reimbursement	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed/applied through this application.

Place: _____ Signature of Authorized Signatory:
 Date: _____ Name of the Authorized Signatory:
 Designation:

Notification

2(4)/DOIT/2018/Capital Investment Subsidy/747

The following Scheme(s) under the Goa Information Technology Policy-2018, as adopted by the Government are hereby published for information of the public:

Sr. No.	Incentive/Clause	Scheme
1	Capital Investment Subsidy	Capital Investment Subsidy Scheme

By order and in the name of the Governor of Goa.

Srinet Kothwale, Director & ex officio Joint Secretary (IT).

Panaji, 6th August, 2018.

Capital Investment Subsidy Scheme**1. Short title and commencement.—**

- 1.1. This scheme shall be called the Capital Investment Subsidy Scheme, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. Introduction.—

Whereas vide Notification No. 2(15)/DoIT/2017-18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy-2018 (hereinafter referred to as the Said Policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.3 of the said policy, the Government of Goa is pleased to frame the following scheme, namely Capital Investment Subsidy Scheme, 2018.

3. Objectives & Scope of the Scheme.—

To provide Capital Investment Subsidy to the eligible IT units in the State of Goa.

4. *Eligibility.*—

- 4.1. All the new and existing units must have their operations in Goa.
- 4.2. The applicant must be one of the below:
 - 4.2.1. Proprietorship Firm.
 - 4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).
 - 4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 4.5. For a said office space, a unit can avail capital investment subsidy only if the unit has operated from the said office space for a period of more than two years.
- 4.6. The units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this scheme.
- 4.7. The provisions contained in the said policy and the schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non-implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under the Scheme.*—

- 5.1. Capital investments does not include investments made towards land and building, if any, by the applicant.
- 5.2. All new units developing office spaces will be eligible for a capital investment subsidy up to 20% on the capital investments made during the tenure of the scheme.
- 5.3. An additional 10% subsidy on the capital investments made will be provided in case of establishment of Mega Business Units.
- 5.4. All existing units, which qualify as Mega Units are also eligible for capital investment subsidy up to 20% of the capital investment incurred in the last 3 years prior to the date of notification of this policy.
- 5.5. An additional 10% subsidy on the capital investments will be provided for the establishment of office spaces for the industries identified as key focus areas for the Government.

5.6. Incentives under clauses 2.2, 2.3, 2.4 and 2.5 above shall be disbursed on a prorata basis as under:

Employees of Goan origin or Goan Graduates	% of Incentive
Upto 30% of employees on rolls of the company	50%
30% to 60% employees on rolls of the company	75%
More than 60% employees on rolls of the company	100%

*In order to avail the benefits of the scheme, the employees should be on the rolls of the company for a minimum period of one year.

5.7. In case of any expansions, the unit can avail the investment subsidy, provided it meets the criteria of the expansion unit. New employees of the expansion should be on the rolls for at least one year prior to the date of application.

5.8. The maximum rebate under this provision would be as follows:

5.8.1. Smaller Business Units – INR 10 Lakh.

5.8.2. Other Business Units – INR 50 Lakh.

5.8.3. Mega Business Units – INR 1 Crore.

6. *Application Form.*—

6.1. Common Application Form including all supporting documents

6.2. Application Form for units as per Annexure 1.

6.3. Declaration Form for units as per Annexure 2.

7. *Procedure for filing and disbursement of claims.*—

7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.

7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.

7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be emailed or submitted on the web portal.

7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.

7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.

7.6. Disbursement timeline:

S. No.	Activity	Timeline (in Days)
1.	Incentive Application Receipt	D
2.	Application scrutiny as per checklist	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. Documents required for claiming the Subsidy–Checklist

S. No.	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Occupancy certificate from developer/local authority for said office space	From CAF
7.	3 Year business plan/detailed project report (DPR) with projected investment and employment targets. Business plan will be used as part of the evaluation for payment of subsequent installments of the subsidy	From CAF
8.	Details of employees and percentage of employees of Goan origin	From CAF
9.	Proof of employment for the employees on the rolls for over 12 months (copy of PF contribution or salary slip or other relevant document)	From CAF
10.	Contractor agreements, purchase orders, and other supporting documents for capital investment made	Upload
11.	Receipts or other proof of payment for items listed above	Upload
12.	Certified copy from the auditor or Chartered Accountant certifying the investments made	Upload

This has been issued with concurrence of the Finance (Exp.) Department under their U. O. No. (1400051402)1780/F dated 6-7-2018.

Annexure – 1

Capital Investment Rebate Form

1. Registration Number (generated after submission of Common Application Form) – Auto generated	<input type="text"/>
2. Capital Investment incurred since notification of this policy	<input type="text"/>
3. For Mega Units Capital Investment incurred in the last 3 years prior to the notification of this policy, if any	<input type="text"/>
4. For Expansion of Existing Units:	<input type="text"/>
a. Capital investment incurred for expansion purposes (in INR) since the notification of this policy	<input type="text"/>
b. Percentage increase in investment (refer to Goa IT Policy for definition)	<input type="text"/>
c. Percentage increase in employment	<input type="text"/>

5. Total eligible capital investment

6. Amount eligible per the Policy

Any other relevant information/comments/remarks (in justification of your application/
/request).....

Document Uploads

S. No.	Particulars	Document Upload
1.	Contractor agreements, purchase orders, and other supporting documents for capital investment made	<input type="checkbox"/>
2.	Receipts or other proof of payment for items in 1	<input type="checkbox"/>
3.	Certified copy from the auditor or Chartered Accountant certifying the investments made	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of Sanction of our request/incentive claimed/applied through this application.

Place:

Signature of Authorized Signatory:

Date:

Name of the Authorized Signatory:

Designation:

Notification

2(11)/DOIT/2018/Spl. Incentives-SBU/748

The following Scheme(s) under the Goa Information Technology Policy-2018, as adopted by the Government are hereby published for information of the public:

Sr. No.	Incentive/Clause	Scheme
1	Special Incentives for Smaller Business Units	Market Support Scheme for smaller Business Unit
2.	Special Incentives for Smaller Business Units	Performance Linked Grant Scheme for Smaller Business Unit
3.	Special Incentives for Smaller Business Units	Interest Subsidy Scheme for Smaller Business Unit

By order and in the name of the Governor of Goa.

Srinet Kothwale, Director & ex officio Joint Secretary (IT).

Panaji, 6th August, 2018.

Market Support Scheme for Smaller Business Units

1. *Short title and commencement.*—

- 1.1. This scheme shall be called the Market Support Scheme for Smaller Business Units, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction.*—

Whereas vide Notification No. 2(15)/DoIT/2017-18/Goa IT Policy - 2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy - 2018 (hereinafter referred to as the Said Policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion. Now, in pursuance of clause 6.2.11.a of the said policy, the Government of Goa is pleased to frame the following scheme, namely Market Support Scheme for Smaller Business Units, 2018.

3. *Objectives & Scope of the Scheme.*—

To provide Market Support to the eligible IT units in the State of Goa.

4. *Eligibility.*—

- 4.1. All Smaller Business Units must have their operations in Goa.
- 4.2. The applicant must be one of the below:
 - 4.2.1. Proprietorship Firm.
 - 4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).
 - 4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 4.5. Pre-approval from the Committee is required prior to attending an exhibition in order to claim a reimbursement.
- 4.6. The units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this policy.

- 4.7. A list of events where the units may attend in order to expand their market would be prepared. Detailed market research on the events shall be conducted based on the following broad criteria. The Department to pre-publish the list of events from time to time post approval from the Empowered Committee
 - 4.7.1. Participating Countries.
 - 4.7.2. Number & Type of Companies.
 - 4.7.3. Technologies/Innovation that may be adoptable by the Goan Companies.
 - 4.7.4. Market out reach of the event.
 - 4.7.5. Reputation of the event.
 - 4.7.6. Timeline and past events' success rates/instances.
- 4.8. The provisions contained in the said policy and the schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non-implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.
5. *Quantum of Financial Assistance under the Scheme.—*

A reimbursement of 50% of the exhibition rental cost for will be provided for participating in national/international exhibitions, limited to 9 square metres of space, subject to approval by the Government.
6. *Application Form.—*
 - 6.1. For pre-approval:
 - 6.1.1. Common Application Form including all supporting documents.
 - 6.1.2. Part I of Application form for units as per Annexure 1.
 - 6.1.3. Declaration form for units as per Annexure 2.
 - 6.2. For claiming reimbursement:
 - 6.2.1. Part II of Application Form for units as per Annexure 1.
 - 6.2.2. Declaration Form for units (Part II) as per Annexure 2.
 - 6.2.3. Certificate per Annexure 3.
7. *Procedure.—*
 - 7.1. For pre-approval:
 - 7.1.1. Application should be submitted 60 days prior to attending an exhibition.
 - 7.1.2. Decision regarding pre-approval will be issued within 30 working days.
 - 7.2. For filing and disbursement of claims for pre-approved participation:
 - 7.2.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.
 - 7.2.2. A unique registration number will be generated for each Unit by the Department of Information Technology.
 - 7.2.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be emailed or submitted on the web portal.

7.2.4. Based on the evaluation by the committee, the approved amount shall be disbursed.

7.2.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.

7.2.6. Disbursement timeline:

S. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist and diligence	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

7.2.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. Documents required for claiming the subsidy-Checklist.—

S. No.	Particulars	Remarks
Common documents required at the time of pre-approval		
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Brochures and other information material of the exhibition(s) for which approval is being sought. Document should show rental charges	Upload
Additional documents required to claim reimbursement		
7.	Certificate of participation for the said event	Upload
8.	Proof of payment of rental charges	Upload

This has been issued with concurrence of the Finance (Exp.) Department under their U. O. No. (1400051412)1787/F dated 6-7-2018.

Annexure – 1

Market Support Form for Smaller Business Units

1. Registration Number (generated after submission of Common Application Form) – Auto generated

Part I – Pre-approval

2. Name of Event	Venue (including City, State, Country)	Date of Event	Space Required	Estimated Cost of Rental
i.				
ii.				
iii.				

Part II – Reimbursement

- 3. Select event for reimbursement (dropdown with events from Part I)
 - 4. Approval status of the selected event (auto-populated)
 - 5. Total amount being claimed
 - 6. Eligible amount per policy
- Any other relevant information/comments/remarks (in justification of your application/request).....

Document Uploads

S. No.	Particulars	Document Upload
Part I		
1.	Brochures and other information material of the exhibition(s) for which approval is being sought. Document should show rental charges	<input style="width: 40px; height: 20px;" type="checkbox"/>
Part II		
2.	Certificate of participation for the said event	<input style="width: 40px; height: 20px;" type="checkbox"/>
3.	Proof of payment of rental charges	<input style="width: 40px; height: 20px;" type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed /applied through this application.

We further declare that the unit qualifies as Smaller Business Unit as defined in the Goa IT Policy.

Place: _____ Signature of Authorized Signatory:
 Date: _____ Name of the Authorized Signatory:
 Designation: _____

Part II

We confirm that no other financial assistance has been received for the events/exhibitions claimed under this incentive through any other source(s).

Place: _____ Signature of Authorized Signatory:
 Date: _____ Name of the Authorized Signatory:
 Designation: _____

Performance Linked Grant Scheme for Smaller Business Units

1. Short title and commencement.—

- 1.1. This scheme shall be called the Performance Linked Grant Scheme for Smaller Business Units, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.

1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction.*—

Whereas vide Notification No. 2(15)/DoIT/2017–18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy–2018 (hereinafter referred to as the said policy)

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.11.b of the said policy, the Government of Goa is pleased to frame the following scheme, namely Performance Linked Grant Scheme for Smaller Business Units, 2018.

3. *Objectives & Scope of the Scheme.*—

To provide Performance Linked Grant to the eligible IT units in the State of Goa.

4. *Eligibility.*—

4.1. All Smaller Business Units must have their operations in Goa.

4.2. The applicant must be one of the below:

4.2.1. Proprietorship Firm.

4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).

4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).

4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).

4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).

4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.

4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.

4.5. The Units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this policy.

4.6. The provisions contained in the said Policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non – implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under the Scheme.*—

Smaller Business Units that record a growth of 15% y-o-y turnover for a period of any three consecutive years during the operation of the policy, will be provided a performance grant of 5% of the reported net income subject to a total cap of INR 25 lakh.

6. Application Form.—

- 6.1. Common Application Form including all supporting documents
- 6.2. Application Form for units as per Annexure 1.
- 6.3. Declaration Form for units as per Annexure 2.

7. Procedure for filing and disbursement of claims.

- 7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.
- 7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.
- 7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.
- 7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.
- 7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.
- 7.6. Disbursement timeline:

S. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist and diligence	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

- 7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. Documents required for claiming the subsidy-Checklist.—

S. No.	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN and Aadhaar	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Income Tax Returns of the Unit for all years covered in the period claimed in this application highlighting the net income and y-o-y growth	Upload
7.	Certified copy from the auditor or Chartered Accountant certifying the reported income for the period claimed in this application	Upload

This has been issued with concurrence of the Finance (Exp.) Department under their U.O. No. (1400051412)1787/F dated 6-7-2018.

Annexure – 1

Performance Linked Grant Form for Smaller Business Unit

1. Registration Number (generated after submission of Common Application Form) – Auto generated	<input type="text"/>		
2. Period claimed under the policy	<input type="text"/>		
3.	Year	Reported Net Income	Percent growth over previous year
i.	Year 1		
ii.	Year 2		
iii.	Year 3		
iv.	Year 4		
4. Total amount claimed	<input type="text"/>		
5. Eligible amount per policy	<input type="text"/>		
Any other relevant information/comments/remarks (in justification of your application/request).....			

Document Uploads

S. No.	Particulars	Document Upload
1.	Income Tax Returns of the Unit for all years covered in the period claimed in this application highlighting the net income and y-o-y growth	<input type="checkbox"/>
2.	Certified copy from the auditor or Chartered Accountant certifying the reported income for the period claimed in this application	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed /applied through this application.

We further declare that the unit qualifies as Smaller Business Unit as defined in the Goa IT Policy.

Place:

Signature of Authorized Signatory:

Date:

Name of the Authorized Signatory:

Designation:

Interest Subsidy Scheme for Smaller Business Units

1. *Short title and commencement.*—

- 1.1. This scheme shall be called the Interest Subsidy Scheme for Smaller Business Units, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction.*—

Whereas vide Notification No. 2(15)/DoIT/2017–18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy–2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.11.c of the said policy, the Government of Goa is pleased to frame the following scheme, namely Interest Subsidy Scheme for Smaller Business Units, 2018.

3. *Objectives & Scope of the Scheme.*—

To provide Interest Subsidy to the eligible IT units in the State of Goa.

4. *Eligibility.*—

- 4.1. All Smaller Business Units must have their operations in Goa.
- 4.2. The applicant must be one of the below:
 - 4.2.1. Proprietorship Firm.
 - 4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).
 - 4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 4.5. This incentive is allowed to be claimed once every fiscal year, up to a maximum of 3 years.
- 4.6. The Units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this policy.
- 4.7. The provisions contained in the said Policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non – implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under the Scheme.*—

For Smaller Business Units, interest subsidy on working capital loan will be provided, subject to a maximum of INR 5 lakh per annum, for a period of 3 years.

6. Application Form.—

- 6.1. Common Application Form including all supporting documents.
- 6.2. Application Form for units as per Annexure 1.
- 6.3. Declaration Form for units as per Annexure 2.
- 6.4. Certificate From Financial Institution as per Annexure 3.

7. Procedure for filing and disbursement of claims.—

- 7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.
- 7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.
- 7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.
- 7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.
- 7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.
- 7.6. Disbursement timeline:

S. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist and diligence	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

- 7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. Documents required for claiming the subsidy – Checklist.—

S. No.	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Copy of original loan agreement showing terms of the said loan, principal amount, rate of interest and other relevant details	Upload
7.	Copies of receipts/bank statements/demand drafts or other supporting document as proof of payment of interest for said period	Upload

This has been issued with concurrence of the Finance (Exp.) Department under their U. O. No. (1400051412)1787/F dated 6-7-2018.

Annexure – 1

Interest Subsidy Form for Smaller Business Unit

- 1. Registration Number (generated after submission of Common Application Form) – Auto generated
- 2. Period claimed under the policy
- 3. Total loan amount
- 4. Total interest paid
- 5. Eligible amount per the policy

Any other relevant information/comments/remarks (in justification of your application/request).....

Document uploads

S. No.	Particulars	Document Upload
1.	Copy of original loan agreement showing terms of the said loan, principal amount, rate of interest and other relevant details	<input type="checkbox"/>
2.	Copies of receipts/bank statements/demand drafts or other supporting document as proof of payment of interest for said period	<input type="checkbox"/>
3.	Annexure 3	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed /applied through this application.

We further declare that the unit qualifies as Smaller Business Unit as defined in the Goa IT Policy.

Place: _____ Signature of Authorized Signatory:
 Date: _____ Name of the Authorized Signatory:
 Designation: _____

Annexure – 3

Certificate from Financial Institution

This is to certify that M/s. has been sanctioned INR working capital loan for the project at at the rate of __% interest for the Project.

The unit has been disbursed total of INR upto The first installment of the said loan of INR was disbursed on dt.....

The Unit had made repayment for the period dt..... to dt as under:

Towards Principal INR

As Interest INR

Total INR

This is to certify that penal interest or other charges are not included in the said claim and the enterprise pays regular installments and interest to the bank.

The enterprise is not defaulter of the bank. (In the case of defaulter, please give default period details)

Place:

Signature

Date:

Branch Manager

Name of Bank

Seal of the Bank

Notification

2(12)/DOIT/2018/Goan Diaspora/749

The following Scheme(s) under the Goa Information Technology Policy-2018, as adopted by the Government are hereby published for information of the public:

Sr. No.	Incentive/Clause	Scheme
1.	Encouragement to the Goan Diaspora to start business in Goa	Lease Rental Rebate Scheme (Goan Diaspora)
2.	Encouragement to the Goan Diaspora to start business in Goa	Capital Investment Subsidy Scheme (Goan Diaspora)

By order and in the name of the Governor of Goa.

Srinet Kothwale, Director & ex officio Joint Secretary (IT).

Panaji, 6th August, 2018.

Lease Rental Rebate Scheme for Goan Diaspora

1. Short title and commencement.—

- 1.1. This scheme shall be called the Lease Rental Rebate Scheme for Goan Diaspora, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. Introduction.—

Whereas vide Notification No. 2(15)/DoIT/2017-18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy-2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.12.a of the said policy, the Government of Goa is pleased to frame the following scheme, namely Lease Rental Rebate Scheme for Goan Diaspora, 2018.

3. Objectives & Scope of the Scheme.—

To provide Lease Rental Rebate Scheme for Goan Diaspora.

4. Eligibility.—

4.1. All the New and Existing Units must have their operations in Goa.

4.2. The applicant must be one of the below:

4.2.1. Proprietorship Firm.

4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).

4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).

4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).

4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).

4.3. For availing this incentive, the company/firms should satisfy all of the following conditions:

4.3.1. Is registered in Goa

4.3.2. CEO/Head or the Majority Stakeholder(s) is a Goan Diaspora.

4.3.3. Hires minimum 15 employees and minimum 60% of those employees are of Goan Origin.

4.4. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.

4.5. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.

4.6. The unit should be operational for at least one year prior to the date of application.

4.7. For a said office space, an IT unit can avail lease rental rebate only if the unit has operated from the said office space for a period of more than one year.

4.8. Only expenditure incurred during the operation of the policy will be considered.

4.9. Units will be subject to evaluation at the end of Fiscal Year to verify eligibility for continuing to receive subsidy under this scheme.

4.10. The Units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this policy.

4.11. The provisions contained in the said Policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non – implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. Quantum of Financial Assistance under the Scheme.—

5.1. A 100% reimbursement of the lease rentals will be provided for a period of first 6 months of operations. Further, a reimbursement of INR 35 per sq. ft. or 80% of the

total lease rentals; whichever is lower; will be provided up to a maximum period of 2 years.

5.2. Incentives under clause 2.1 above shall be disbursed on a prorata basis as under:

Employees of Goan origin or Goan Graduates	% of Incentive
Upto 30% of employees on rolls of the company	50%
30% to 60% employees on rolls of the company	75%
More than 60% employees on rolls of the company	100%

*In order to avail the benefits of the scheme, the employees should be on the rolls of the company for a minimum period of one year.

6. *Application Form.*—

6.1. Common Application Form including all supporting documents.

6.2. Application Form for units as per Annexure 1.

6.3. Declaration Form for units as per Annexure 2.

7. *Procedure for filing and disbursement of claims.*—

7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.

7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.

7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.

7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.

7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.

7.6. Disbursement timeline:

S. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist and diligence	D+30days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. Documents required for claiming the incentive – Checklist.—

S No	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Occupancy certificate from developer/local authority for said office space	From CAF
7.	Details of employees and percentage of employees of Goan origin	From CAF
8.	Copy of lease deed/lease rental agreement for the built up office space	Upload
9.	Proof of payment of rent for the said office space	Upload

This has been issued with concurrence of the Finance (Exp.) Department under their U. O. No. (1400051401)1788/F dated 6-7-2018.

Annexure 1

Lease Rental Rebate Form for Goan Diaspora

1. Registration Number (generated after submission of Common Application Form) – Auto generated	<input type="text"/>
2. Name of lease premises	<input type="text"/>
3. Location of lease premises	<input type="text"/>
4. Annual lease rental amount paid	<input type="text"/>
5. Area (sq.ft.) leased	<input type="text"/>
6. Period for which the rebate is being applied for	<input type="text"/>
7. Amount eligible per Policy	<input type="text"/>

Any other relevant information/comments/remarks (in justification of your application/request).....

Document Uploads

S. No.	Particulars	Document Upload
1.	Copy of lease deed/lease rental agreement for the built up office space	<input type="checkbox"/>
2.	Proof of payment of rent for the said office space	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed /applied through this application.

We further declare that the company/firm satisfies all of the following conditions required to avail this incentive:

1. Is registered in Goa
2. CEO/Head or the Majority Stakeholder(s) is a Goan Diaspora
3. Hires minimum 15 employees and minimum 60% of those employees are of Goan Origin.

Place:

Signature of Authorized Signatory:

Date:

Name of the Authorized Signatory:

Designation:

Capital Investment Subsidy Scheme for Goan Diaspora

1. *Short title and commencement.*—

- 1.1. This scheme shall be called the Capital Investment Subsidy Scheme for Goan Diaspora, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction.*—

Whereas vide Notification No. 2(15)/DoIT/2017-18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy-2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.12.b of the said policy, the Government of Goa is pleased to frame the following scheme, namely Capital Investment Subsidy Scheme for Goan Diaspora, 2018.

3. *Objectives & Scope of the Scheme.*—

To provide Capital Investment Subsidy Scheme for Goan Diaspora.

4. *Eligibility.*—

- 4.1. All the New and Existing Units must have their operations in Goa.
- 4.2. The applicant must be one of the below:
 - 4.2.1. Proprietorship Firm.
 - 4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).
 - 4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 4.5. For availing this incentive, the company/firms should satisfy all of the following conditions:
 - 4.5.1. Is registered in Goa.
 - 4.5.2. CEO/Head or the Majority Stakeholder(s) is a Goan Diaspora.
 - 4.5.3. Hires minimum 15 employees and minimum 60% of those employees are of Goan Origin.
- 4.6. For a said office space, any IT company can avail capital investment subsidy only if the unit has operated from the said office space for a period of more than one year.
- 4.7. The Units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this scheme.
- 4.8. The provisions contained in the said Policy and the Schemes framed there under shall not be treated as binding representations or assurances on the part of the Government and in the event of non – implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under the Scheme.*—

- 5.1. Capital investments does not include investments made towards land and building, if any, by the applicant.
- 5.2. All New Units developing office spaces will be eligible for a capital investment subsidy up to 20% on the capital investments made during the tenure of the scheme.

- 5.3. An additional 10% subsidy on the capital investments made will be provided in case of establishment of Mega Business Units.
- 5.4. All Existing Units, which qualify as Mega Units are also eligible for capital investment subsidy up to 20% of the capital investment incurred in the last 3 years prior to the date of notification of this policy.
- 5.5. An additional 10% subsidy on the capital investments will be provided for the establishment of office spaces for the industries identified as key focus areas for the Government.
- 5.6. An additional 10% investment subsidy on the capital investments shall be provided in case of units are owned by the Goan Diaspora.
- 5.7. Incentives under clauses 2.2, 2.3, 2.4, 2.5 and 2.6 above shall be disbursed on a prorata basis as under:

Employees of Goan origin or Goan Graduates	% of Incentive
Upto 30% of employees on rolls of the company	50%
30% to 60% employees on rolls of the company	75%
More than 60% employees on rolls of the company	100%

*In order to avail the benefits of the scheme, the employees should be on the rolls of the company for a minimum period of one year.

- 5.8. In case of any expansions, the unit can avail the investment subsidy, provided it meets the criteria of the Expansion Unit. New employees of the expansion should be on the rolls for at least one year prior to the date of application.
- 5.9. The maximum rebate under this provision would be as follows:
- 5.9.1. Smaller Business Units – INR 10 Lakh.
- 5.9.2. Other Business Units – INR 50 Lakh.
- 5.9.3. Mega Business Units – INR 1 Crore.
6. *Application Form.*—
- 6.1. Common Application Form including all supporting documents
- 6.2. Application Form for units as per Annexure 1.
- 6.3. Declaration Form for units as per Annexure 2.
7. *Procedure for filing and disbursement of claims.*—
- 7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.

- 7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.
- 7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.
- 7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.
- 7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.
- 7.6. Disbursement timeline:

S. No.	Activity	Timeline (in Days)
1.	Incentive Application Receipt	D
2.	Application scrutiny as per checklist	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

- 7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. *Documents required for claiming the subsidy-Checklist.—*

S. No.	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Occupancy certificate from developer/local authority for said office space	From CAF
7.	3 year business plan/detailed project report (DPR) with projected investment and employment targets. Business plan will be used as part of the evaluation for payment of subsequent installments of the subsidy	From CAF
8.	Details of employees and percentage of employees of Goan origin	From CAF
9.	Contractor agreements, purchase orders, and other supporting documents for capital investment made	Upload
10.	Receipts or other proof of payment for items listed above	Upload
11.	Certified copy from the auditor or Chartered Accountant certifying the investments made	Upload

This has been issued with concurrence of the Finance (Exp.) Department under their U. O. No. (1400051401)1788/F dated 6-7-2018.

Annexure – 1

Capital Investment Subsidy Form for Goan Diaspora

- | | |
|--|--|
| 1. Registration Number (generated after submission of Common Application Form) – Auto generated | |
| 2. Capital Investment incurred since notification of this policy | |
| 3. For Mega Units Capital Investment incurred in the last 3 years prior to the notification of this policy, if any | |
| 4. For Expansion of Existing Units: | |
| a. Capital investment incurred for expansion purposes (in INR) since the notification of this policy | |
| b. Percentage increase in investment (refer to Goa IT Policy for definition) | |
| c. Percentage increase in employment | |
| 5. Total eligible capital investment | |
| 6. Amount eligible per Policy | |

Any other relevant information/comments/remarks (in justification of your application/request).....

Document Uploads

S. No.	Particulars	Document Upload
1.	Contractor agreements, purchase orders, and other supporting documents for capital investment made	<input type="checkbox"/>
2.	Receipts or other proof of payment for items listed above	<input type="checkbox"/>
3.	Certified copy from the auditor or Chartered Accountant certifying the investments made	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed /applied through this application.

We further declare that the the company/firm satisfies all of the following conditions required to avail this incentive:

1. Is registered in Goa.
2. CEO/Head or the Majority Stakeholder(s) is a Goan Diaspora.
3. Hires minimum 15 employees and minimum 60% of those employees are of Goan Origin.

Place:

Signature of Authorized Signatory:

Date:

Name of the Authorized Signatory:

Designation:

Notification

2(13)/DOIT/2018/Cert. Programs/750

The following schemes(s) under the Goa Information Technology Policy–2018, as adopted by the Government are hereby published for information of the public:

Sr. No.	Incentive/Clause	Scheme
1.	Human Capital Development/Certification Programs	Certification Program for Goan IT Professionals

By order and in the name of the Governor of Goa.

Srinet Kothwale, Director & ex officio Joint Secretary (IT).

Panaji, 6th August, 2018.

Certification Program for Goan IT Professionals

1. *Short title and commencement:*—

- 1.1. This scheme shall be called the Certification Program for Goan IT Professionals, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction:*—

Whereas vide Notification No. 2(15)/DoIT/2017 – 18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy – 2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.4.1.a of the said policy, the Government of Goa is pleased to frame the following scheme, namely Certification Program for Goan IT Professionals, 2018.

3. *Objectives & Scope of the Scheme:*—

To provide Certification Program for Goan IT Professionals.

4. *Eligibility:*—

- 4.1. In order to avail the benefits of the scheme, individuals should be of Goan origin.
- 4.2. All eligible individuals should be qualified to work in the IT Industry.
- 4.3. The bank account of individual should be linked to Aadhaar.
- 4.4. Only certifications relevant to the IT Industry will be eligible for reimbursement under the scheme.

- 4.5. List of approved certificates includes, but is not limited to, the following. This list is subject to change from time to time by the Empowered Committee:
- (ISC)2 Certifications
 - Adobe Certifications
 - Amazon Web Services Certified Developer
 - APMG Certifications
 - Apple (ACSP, ACTC)
 - AWS Certifications
 - Certifications on Agile Methodology
 - Certified SCRUM Master
 - Cisco Certifications (Cisco Certified Network Associate (CCNA), CCDA, CCNP, CCIe, CISSP)
 - Citrix Certifications (Citrix Certified Professional & Virtualization (CCP-V), Citrix Certified Associate & Networking (CCA-N))
 - CompTIA Certifications (CompTIA A+, CTP+, CDIA+, Network+, etc.)
 - Computer System & Server Administration
 - Development of Mobile Applications using Android with project
 - EC-Council Certifications
 - ISACA Certifications
 - ITIL knowledge V2 or V3
 - Juniper Certifications
 - Logical Operations Certs
 - Microsoft Certifications (Microsoft Certified IT Professional, MCSA/MCSE, Microsoft Certified Technology Specialist, etc.)
 - Oracle Certifications (Oracle Certified Professional, Oracle Certified Administrator, MCDBA, etc.)
 - PMI Certifications
 - Prince2 Certifications
 - Programming Through C, C++, Python, Java, etc.
 - Red Hat Certifications
 - SAP Developer
 - VMware Certifications
 - Web Application Technologies (LAMP Stack - Linux, Apache, MySQL, PHP; J2EE; ASP. Net)
- 4.6. Certifications should be provided by OEM vendors or by their authorised training partners.
- 4.7. IT Professionals should have completed the certification during the operation of the policy.
- 4.8. The individuals availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this policy.

4.9. The provisions contained in the said Policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non-implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under the Scheme:—*

- a) Goan IT Professionals can avail reimbursement up to 50% of the expenditure incurred for obtaining certifications for improving their employability.
- b) These Certifications should be by vendors or by Authorised Training Partners of the Vendors. Department of IT would come up with the list of courses/certifications (which would be updated from time to time) which can be considered for reimbursement under this scheme.

6. *Application Form:—*

- 6.1. Application form for individual as per Annexure 1.
- 6.2. Declaration form for individual as per Annexure 2.

7. *Procedure for sanction:—*

- 7.1. The Applicants who desire to claim incentives under this scheme shall submit the forms listed in section 4 of this scheme to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.
- 7.2. Based on the evaluation by the committee, the approved amount shall be disbursed.
- 7.3. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.
- 7.4. Disbursement timeline:

S. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist and diligence	D+30 days
3.	Application approval by the Empowered Committee	D+60 day
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

7.5. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. *Documents required for claiming the subsidy-Checklist:—*

Sr. No.	Particulars	Remarks
1.	Copy of Aadhaar	Upload
2.	Proof of Goan origin (one of the below)	Upload
	a. Birth Certificate of self or of parent(s) born in Goa	
	b. Domicile Certificate or Residence Certificate issued by the State Government	
	c. Marriage certificate and proof of Goan residence of the spouse. Any of the documents listed above (5 a through c) may be submitted for the spouse	

Sr. No.	Particulars	Remarks
3.	Copies of all marksheets from Class XII through the highest level of education obtained	Upload
4.	Copy of degree/diploma	Upload
5.	Copies of certificate(s) for which the subsidy is being claimed	Upload
6.	Proof of payment for certification(s)	Upload
7.	Voided cheque	Upload

This has been issued with concurrence of the Finance (Exp.) Department under their U. O. No. (1400051405)1789/F dated 6-7-2018.

Annexure 1

Certification Program Form for Goan IT Professionals

1. Name of Applicant (First Last).
2. Address and Phone Number.
3. Aadhaar Number.
4. Highest level of education obtained.

5.	Name of Certificate	Vendor/Certifying Authority	Date of Certification	Expenses Incurred
i.				
ii.				
iii.				

6. Total amount claimed

7. Bank account details of the applicant (include a voided cheque)

- i. Name on account
- ii. Account number
- iii. IFSC Code

8. Total amount eligible per policy

Any other relevant information/comments/remarks (in justification of your application/request).....

Document Uploads

Sr. No.	Particulars	Document Upload
1.	Copy of Aadhaar	<input type="checkbox"/>
2.	Proof of Goan origin (one of the below)	<input type="checkbox"/>
	a. Birth Certificate of self or of parent(s) born in Goa	
	b. Domicile Certificate or Residence Certificate issued by the State Government	
	c. Marriage certificate and proof of Goan residence of the spouse. Any of the documents listed above (5 a through c) may be submitted for the spouse	
3.	Copies of all marksheets from Class XII through the highest level of education obtained	<input type="checkbox"/>
4.	Copy of degree/diploma	<input type="checkbox"/>
5.	Copies of certificate(s) for which the subsidy is being claimed	<input type="checkbox"/>
6.	Proof of payment for certification(s)	<input type="checkbox"/>
7.	Voided cheque	<input type="checkbox"/>

Annexure 2

Declaration form for individual

I, _____, hereby declare that the particulars as given in the application are correct to the best of my knowledge and belief and agree to the terms & conditions of sanction of my request/incentive claimed/applied through this application.

Place:

Date:

Signature of applicant:

Notification

2(14)/DOIT/2018/Special Allowance/751

The following schemes(s) under the Goa Information Technology Policy–2018, as adopted by the Government are hereby published for information of the public:

Sr. No.	Incentive/Clause	Scheme
1	Special Incentive Allowance	Special Incentive Allowance Scheme

By order and in the name of the Governor of Goa.

Srinet Kothwale, Director & ex officio Joint Secretary (IT).

Panaji, 6th August, 2018.

Special Incentive Allowance Scheme**1. Short title and commencement.—**

- 1.1. This scheme shall be called the Special Incentive Allowance Scheme, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. Introduction.—

Whereas vide Notification No. 2(15)/DoIT/2017-18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy–2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.13 of the said policy, the Government of Goa is pleased to frame the following scheme, namely Special Incentive Allowance Scheme, 2018.

3. Objectives & Scope of the Scheme.—

To provide Special Incentive Allowance to the eligible IT Units.

4. *Eligibility:—*

- 4.1. All the New and Existing Units must have their operations in Goa.
- 4.2. The applicant must be one of the below:
 - 4.2.1. Proprietorship Firm.
 - 4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).
 - 4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 4.5. The number of employees would be calculated based number of employees on the rolls (for more than 12 months) during the year.
- 4.6. In case of expansion, new employees should be on the rolls for at least one year prior to the date of application.
- 4.7. All criteria mentioned in section 2.2 of this scheme should be fulfilled concurrently and during the operation period of the policy.
- 4.8. The Units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this scheme.
- 4.9. The provisions contained in the said Policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non – implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under the Scheme:—*

- 5.1. New and Existing Units would be provided with the following special incentive allowance once at the end of every three year period.
 - 5.1.1. Smaller Business Units: INR 50 lakh.
 - 5.1.2. Other Business Units: INR 1 crore.
 - 5.1.3. Mega Business Units: INR 2 crore.
- 5.2. The minimum criteria to be met by the units to avail this special incentive allowance is as follows:

Criteria	Unit
Annual Growth	> = 20% pa for a period of 3 years
Employee Head Count (Goans or Goan Graduates)	> = 75% of the total employees
Female Employees	> = 60%
Employee Certification (Policy section 6.4.1)	100% of the Goans
Quality Certification by the company (Policy section 6.2.10)	At least one during the Policy period

6. *Application Form:—*

- 6.1. Common Application Form including all supporting documents.
- 6.2. Application Form for units as per Annexure 1.
- 6.3. Declaration Form for units as per Annexure 2.

7. *Procedure for filing and disbursement of claims:—*

- 7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.
- 7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.
- 7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.
- 7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.
- 7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.

7.6. Disbursement timeline:

Sr. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist and diligence	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. *Documents required for claiming the subsidy-Checklist:—*

Sr. No	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF

Sr. No	Particulars	Remarks
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Details of employees, including percentage of employees of Goan origin and number of female employees	From CAF
7.	Income Tax Returns of the Unit for all years covered in the period claimed in this application showing net income and annual growth rate	Upload
8.	Certified copy from the auditor verifying the reported income for the period claimed in this application	Upload
9.	Copies of employee certifications clearly showing the name of the employee, name of the issuing authority, type of certification, date obtained, and validity period if any	Upload
10.	Copies of quality certification(s) completed by the unit clearly showing the name of the unit, name of the issuing authority, name/level of certification, date obtained, and validity period if any	Upload

This has been issued with concurrence of the Finance (Exp) Department under their U. O. No. (1400051409)1790/F dated 6-7-2018.

Annexure 1

Special Incentive Allowance Form

1.	Registration Number (generated after submission of Common Application Form)–Auto generated	<input type="text"/>	
2.	Period claimed under the policy	<input type="text"/>	
3.	Year	Reported Net Income	Percent Growth over previous year
i.	Year 1		
ii.	Year 2		
iii.	Year 3		
iv.	Year 4		
4.	Percentage of employees of Goan origin/Goan graduates (Auto generated)	<input type="text"/>	
5.	Percentage of female employees (Auto generated)	<input type="text"/>	
6.	Percentage certification of Goan employees (Auto generated)	<input type="text"/>	
7.	Name and level of quality certification achieved for the units	<input type="text"/>	
8.	Date of quality certification	<input type="text"/>	

9. Total amount claimed

10. Eligible amount per policy

Any other relevant information/comments/remarks (in justification of your application/request)

.....

Document Uploads

Sr. No.	Particulars	Document Upload
1.	Income Tax Returns of the Unit for all years covered in the period claimed in this application showing net income and annual growth rate	<input type="checkbox"/>
2.	Certified copy from the auditor verifying the reported income for the period claimed in this application	<input type="checkbox"/>
3.	Copies of employee certifications clearly showing the name of the employee, name of the issuing authority, type of certification, date obtained, and validity period if any	<input type="checkbox"/>
4.	Copies of quality certification(s) completed by the unit clearly showing the name of the unit, name of the issuing authority, name/level of certification, date obtained, and validity period if any	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed/applied through this application.

Place:

Signature of Authorized Signatory:

Date:

Name of the Authorized Signatory:

Designation:

Notification

2(5)/DOIT/2018/Reg & Stamp Duty Reimbursement/752

The following schemes(s) under the Goa Information Technology Policy–2018, as adopted by the Government are hereby published for information of the public:

Sr. No.	Incentive/Clause	Scheme
1	Registration & Stamp Duty Subsidy	Registration & Stamp Duty Subsidy Scheme

By order and in the name of the Governor of Goa.

Srinet Kothwale, Director & ex officio Joint Secretary (IT).

Panaji, 6th August, 2018.

Registration & Stamp Duty Subsidy Scheme

1. *Short title and commencement:—*

- 1.1. This scheme shall be called the Registration & Stamp Duty Scheme, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of Notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction.—*

Whereas vide Notification No. 2(15)/DoIT/2017-18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy-2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.5 of the said policy, the Government of Goa is pleased to frame the following scheme, namely Registration & Stamp Duty Scheme, 2018.

3. *Objectives & Scope of the Scheme.—*

To provide Registration Stamp Duty Subsidy to the eligible IT units in the State of Goa.

4. *Eligibility.—*

- 4.1. All the New and Existing Units must have their operations in Goa.
- 4.2. The applicant must be one of the below:
 - 4.2.1. Proprietorship Firm.
 - 4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).
 - 4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 4.5. Only transactions made during the operation of the Policy or up to 3 years prior to the notification of the Policy will be eligible for this subsidy.
- 4.6. The Units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this scheme.
- 4.7. The provisions contained in the said Policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the

Government and in the event of non-implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under this scheme.—*

All New and Existing Units shall be eligible for reimbursement of the stamp duty, such that the registration and stamp duty charges will not exceed INR 100/- and the excess amount paid to the authorities concerned will be reimbursed. This subsidy will be provided in full, at the end of two years from the start of commercial operations or from the date of Notification of the Policy; whichever is later.

6. *Application Form:—*

6.1. Common Application Form including all supporting documents.

6.2. Application Form for units as per Annexure 1.

6.3. Declaration Form for units as per Annexure 2.

7. *Procedure for filing and disbursement of claims.—*

7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.

7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.

7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.

7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.

7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.

7.6. Disbursement

Sr. No.	Activity	Timeline (in days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. Documents required for claiming the Subsidy—Checklist.

Sr. No.	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF

Sr. No	Particulars	Remarks
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Occupancy certificate from developer/local authority for said office space	From CAF
7.	Details of employees and percentage of employees of Goan origin	From CAF
8.	Copies of challan/receipt for stamp duty, registration fee, transfer duty, etc.	Upload
9.	Copies of lease deed, sale deed, registration or other ownership/transfer document for the said land and/or built up office space for which registration and stamp duty is paid	Upload
10.	Other supporting document(s)	Upload

This has been issued with concurrence of the Finance (Exp) Department under their U.O. No. (1400051403)1781/F dated 6-7-2018.

Annexure 1

Registration & Stamp Duty Subsidy Form

1. Registration Number (generated after submission of Common Application Form) – Auto generated.
2. Total number of transactions being claimed.
3. Total number of transactions being claimed.

Nature of transaction/deed registered (sale, lease or lease-cum-sale that is to be compulsorily registered)

Date of Transaction	Amount paid	Payment Receipt No.	Mode of Payment
i.			
ii.			
iii.			

4. Total amount claimed.
5. Period for which subsidy is being applied for.
6. Amount eligible per Policy.

Any other relevant information/comments remarks (in justification of your application/request)

.....

Documents Uploads

Sr. No	Particulars	Document Upload
1.	Copies of challan/receipt for stamp duty, registration fee, transfer duty, etc.	<input type="checkbox"/>
2.	Copies of lease deed, sale deed, registration or other ownership/transfer document for the said land and/or built up office space for which registration and stamp duty is paid	<input type="checkbox"/>
3.	Other supporting document(s)	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed/applied through this application.

Place: Signature of Authorized Signatory:

Date: Name of the Authorized Signatory:

Designation:

Notification

2(6)/DOIT/2018/Power Subsidy/753

The following scheme(s) under the Goa Information Technology Policy-2018, as adopted by the Government are hereby published for information of the public:

Sr. No.	Incentive/Clause	Scheme
1.	Power Subsidy	Power Subsidy Scheme
2.	Power Subsidy	Solar Power Subsidy Scheme

By order and in the name of the Governor of Goa.

Srinet Kothwale, Director & ex officio Joint Secretary (IT).

Panaji, 6th August, 2018.

Power Subsidy Scheme

1. *Short title and commencement.*—

1.1. This scheme shall be called the Power Subsidy Scheme, 2018.

1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.

1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction.*—

Whereas vide Notification No. 2(15)/DoIT/2017-18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy-2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.6.a of the said policy, the Government of Goa is pleased to frame the following scheme, namely Power Subsidy Scheme, 2018.

3. *Objectives & Scope of the Scheme:—*

To provide Power Subsidy to the eligible IT units in the State of Goa.

4. *Eligibility:—*

- 4.1. All the New and Existing Units must have their operations in Goa.
- 4.2. The applicant must be one of the below:
 - 4.2.1. Proprietorship Firm.
 - 4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).
 - 4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 4.5. Only expenditure incurred during the operation of the Policy will be eligible for the rebate.
- 4.6. The Units availing benefits under the Solar Power Subsidy of the Policy are not eligible for availing benefits under this scheme.
- 4.7. Units will be subject to evaluation at the end of each Fiscal Year to verify eligibility to continue receiving benefits under the policy.
- 4.8. The Units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this scheme.
- 4.9. The provisions contained in this Policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non – implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under the Scheme:—*

All Units operating in Goa will be provided 20% subsidy on power bills (on the power charges, excluding any duty and taxes, but not on the total bill), subject to a maximum of INR 5 lakh per annum per Unit whichever is lower. The subsidy will be provided for a period of 3 years from the date of commencement of operations or from the date of notification of this policy whichever is later.

6. *Application Form:—*

- 6.1. Common Application Form including all supporting documents.
- 6.2. Application form for units as per Annexure 1.
- 6.3. Declaration form for units as per Annexure 2.

7. Procedure for filing and disbursement of claims:—

- 7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.
- 7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.
- 7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.
- 7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.
- 7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.
- 7.6. Disbursement timeline

S. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist	D+30 days
3.	Application approval by the Empowered Committee	D+60 day
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

- 7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. Documents required for claiming the subsidy-Checklist:—

Sr. No.	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Occupancy certificate from developer/local authority for said office space	From CAF
7.	Details of employees and percentage of employees of Goan origin	From CAF
8.	Copies of all electricity bills for the period for which subsidy is being claimed for, clearly showing the name and address of the unit	Upload
9.	Proof of payment of the bills	Upload

This has been issued with concurrence of the Finance (Exp) Department under their U. O. No. (1400051407)1782/F dated 6-7-2018.

Annexure 1

Power Subsidy Rebate Form

1. Registration Number (generated after submission of Common Application Form) – Auto generated	
2. Service Connection(s) / meter number(s)	
Connection 1 (mandatory)	
Connection 2 (optional)	
3. Name Mentioned on the Bill	
4. Date of Obtaining Connection	
5. Load	
6. Total Amount paid as electricity bill	
7. Period for which the subsidy is being claimed	
8. Amount eligible per policy	

Any other relevant information/comments/remarks (in justification of your application/request)

.....

Document Uploads

Sr. No.	Particulars	Document Upload
1.	Copies of all electricity bills for the period for which subsidy is being claimed for, clearly showing the name and address of the unit	<input type="checkbox"/>
2.	Proof of payment of the bills	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed/applied through this application.

Place:

Signature of Authorized Signatory:

Date:

Name of the Authorized Signatory:

Designation:

Solar Power Subsidy Scheme

1. *Short title and commencement:*—

- 1.1. This scheme shall be called the Solar Power Subsidy Scheme, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction:*—

Whereas vide Notification No. 2(15)/DoIT/2017–18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy–2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.6.b of the said policy, the Government of Goa is pleased to frame the following scheme, namely Solar Power Subsidy Scheme, 2018.

3. *Objectives & Scope of the Scheme:*—

To provide Solar Power Subsidy to the eligible IT units in the State of Goa.

4. *Eligibility:*—

- 4.1. All the New and Existing Units must have their operations in Goa.
- 4.2. The applicant must be one of the below:
 - 4.2.1. Proprietorship Firm.
 - 4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).
 - 4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 4.5. The units availing benefits under the Solar Power Subsidy scheme are not eligible to claim benefits under the Power Subsidy scheme of the policy.
- 4.6. The provisions contained in the said Policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non–implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under the Scheme:*—

All Units operating in Goa running on 100% solar energy will be eligible for a reimbursement of 10% of their capital cost of the installation of Solar Power Generation Unit subject to a

maximum subsidy of INR 50 lakh. The unit should also be registered with Goa Energy Development Agency (GEDA) for production of solar power.

6. *Application Form:—*

- 6.1. Common Application Form including all supporting documents.
- 6.2. Application form for units as per Annexure 1.
- 6.3. Declaration form for units as per Annexure 2.

7. *Procedure for filing and disbursement of claims:—*

- 7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.
- 7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.
- 7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.
- 7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.
- 7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.
- 7.6. Disbursement timeline.

S. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

- 7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. *Documents required for claiming the subsidy-Checklist:—*

Sr. No.	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Proof of registration with GEDA	Upload
7.	Copy of sanction letter of rebate from Central Government and proof of payment of the same, if available	Upload

Sr. No.	Particulars	Remarks
8.	Copy of sanction letter of rebate from Goa State Government and proof of payment of the same, if available	Upload
9.	Contracts, purchase order or other relevant supporting document as proof of set up solar power generation unit	Upload
10.	Receipts or other proof of payment for items listed above, if applicable	Upload

This has been issued with concurrence of the Finance (Exp.) Department under their U. O. No. (1400051407)1782/F dated 6-7-2018.

Annexure 1

Solar Power Subsidy Rebate Form

1. Registration Number (generated after submission of Common Application Form)–Auto generated
 2. Total capital expenditure for set up of solar power generation unit
 3. Total capacity of the plant in kW
 4. Date since 100% solar powered
 5. Amount eligible per the policy
- Any other relevant information/comments/remarks (in justification of your application/request)

Document Uploads

Sr. No.	Particulars	Document Upload
1.	In case of 100% solar powered units, proof of registration with GEDA	<input type="checkbox"/>
2.	Copy of sanction letter of rebate from Central Government and proof of payment of the same, if available	<input type="checkbox"/>
3.	Copy of sanction letter of rebate from Goa State Government and proof of payment of the same, if available	<input type="checkbox"/>
4.	Contracts, purchase order or other relevant supporting document as proof of set up solar power generation unit	<input type="checkbox"/>
5.	Receipts or other proof of payment for items listed above, if applicable	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed/applied through this application.

We further declare that the unit is operating on 100% solar energy and does not consume energy from any other source(s).

Place:

Signature of Authorized Signatory:

Date:

Name of the Authorized Signatory:

Designation:

Notification

2(7)/DOIT/2018/Internet Subsidy/754

The following Scheme(s) under the Goa Information Technology Policy 2018, as adopted by the Government are hereby published for information of the public:

Sr. No.	Incentive/Clause	Scheme
1.	Internet Subsidy	Internet Subsidy Scheme

By order and in the name of the Governor of Goa.

Srinet Kothwale, Director & ex officio Joint Secretary (IT).

Panaji, 6th August, 2018.

Internet Subsidy Scheme

1. *Short title and commencement.*—

- 1.1. This scheme shall be called the Internet Subsidy Scheme, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction.*—

Whereas vide Notification No. 2(15)/DoIT/2017-18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy-2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.7 of the said policy, the Government of Goa is pleased to frame the following scheme, namely Internet Subsidy Scheme, 2018.

3. *Objectives & Scope of the Scheme.*—

To provide Internet Subsidy to the eligible IT units in the State of Goa.

4. *Eligibility.*—

- 4.1. All the New and Existing Units must have their operations in Goa.
- 4.2. The applicant must be one of the below:
 - 4.2.1. Proprietorship Firm.
 - 4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).

- 4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 4.5. Units will be subject to evaluation at the end of each Fiscal Year to verify eligibility to continue receiving benefits under this scheme.
- 4.6. The Units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this policy.
- 4.7. The provisions contained in the said Policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non-implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.
5. *Quantum of Financial Assistance under the Scheme.—*
- All New & Existing units can avail a 25% reimbursement on high speed bandwidth, subject to a maximum of INR 5 lakh per annum whichever is lower. The subsidy can be availed for a period of three years from the date of commencement of operations or from the date of notification of this policy whichever is later.
6. *Application Form.—*
- 6.1. Common Application Form including all supporting documents.
- 6.2. Application Form for units as per Annexure 1.
- 6.3. Declaration Form for units as per Annexure 2.
7. *Procedure for filing and disbursement of claims.—*
- 7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.
- 7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.
- 7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.
- 7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.
- 7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.
- 7.6. Disbursement timeline:

Sr. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. Documents required for claiming the subsidy—Checklist.—

S. No.	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Copies of internet bills for the period for which incentive is being claimed. Bills should clearly show the name and address of the unit	Upload
7.	Proof of payment of the bills	Upload

This has been issued with concurrence of the Finance (Exp) Department under their U.O. No. (1400051410)1783/F dated 6-7-2018.

Annexure – 1

Internet Subsidy Form

1. Registration Number (generated after submission of Common Application Form) – Auto generated	<input type="text"/>
2. Service Connection	<input type="text"/>
3. Name Mentioned on the Bill	<input type="text"/>
4. Date of Obtaining Connection	<input type="text"/>
5. Bandwidth/consumption	<input type="text"/>
6. Total Amount paid as internet bill	<input type="text"/>
7. Period for which the subsidy is being claimed	<input type="text"/>
8. Amount eligible per policy	<input type="text"/>

Any other relevant information/comments/remarks (in justification of your application/request).....

Document Uploads

Sr. No.	Particulars	Document Upload
1.	Copies of internet bills for the period for which incentive is being claimed. Bills should clearly show the name and address of the unit	<input type="checkbox"/>
2.	Proof of payment of the bills	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed/applied through this application.

Place: Signature of Authorized Signatory:
Date: Name of the Authorized Signatory:
Designation:

Notification

2(8)/DOIT/2018/Salary Subsidy/755

The following Scheme(s) under the Goa Information Technology Policy 2018, as adopted by the Government are hereby published for information of the public:

Sr. No.	Incentive/Clause	Scheme
1.	Salary Subsidy	Salary Subsidy Scheme
2.	Salary Subsidy	Campus Recruitment Assistance Scheme

By order and in the name of the Governor of Goa.

Srinet Kothwale, Director & ex officio Joint Secretary (IT).

Panaji, 6th August, 2018.

Salary Subsidy Scheme

1. *Short title and commencement.*—

- 1.1. This scheme shall be called the Salary Subsidy Scheme, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction.*—

Whereas vide Notification No. 2(15)/DoIT/2017–18/Goa IT Policy 2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy–2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.8.a of the said policy, the Government of Goa is pleased to frame the following scheme, namely Salary Subsidy Scheme, 2018.

3. *Objectives & Scope of the Scheme.*—

To provide Salary Subsidy to the eligible IT units in the State of Goa.

4. *Eligibility.*—

- 4.1. All the New and Existing Units must have their operations in Goa.
- 4.1. The applicant must be one of the below:
 - 4.1.1. Proprietorship Firm.
 - 4.1.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.1.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.1.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).
 - 4.1.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.2. The bank accounts of company's directors should be linked to Aadhaar.
- 4.3. The bank accounts of Freshers should be linked to Aadhaar.
- 4.4. The subsidy is valid for Freshers who have been employed for a minimum period of one year.
- 4.5. For the purpose of implementation of this incentive, individual who has worked for more than two years before pursuing post graduation are not considered as freshers.
- 4.6. In instances where the individual has less than two years of experience prior to the Post graduation, the individual is considered as fresher, however, the time duration for the individual is considered as fresher is calculated on prorata basis.
- 4.7. The discretion whether to consider the individual as fresher or not in case of ambiguity lies with the Empowered Committee.
- 4.8. The units will be subject to evaluation at the end of the Fiscal year to verify eligibility to continue receiving benefits under the scheme.
- 4.9. The units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this scheme.
- 4.10. The provisions contained in the said Policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non-implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under the Scheme.*—

All New and Existing Units can avail a salary subsidy for Fresher's recruited during the operation period of the Policy. The subsidy would be provided as a matching grant to salary paid to Fresher's up to INR 10,000 per Fresher per month (INR 12,500 for female Fresher) for a period of 2 continuous years of operation post the notification of this policy.

6. *Application Form.*—

- 6.1. Common Application Form including all supporting documents.
- 6.2. Application form for units as per Annexure 1.
- 6.3. Declaration form for units as per Annexure 2.

7. Procedure for filing and disbursement of claims.—

- 7.1. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 7.2. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.
- 7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.
- 7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.
- 7.6. Disbursement timeline

Sr. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist and diligence	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

- 7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. Documents required for claiming the subsidy-Checklist.—

Sr. No.	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Proof of employment for the Freshers (copy of PF contribution or salary slip or other relevant document)	From CAF
7.	Copies of Aadhaar cards of Freshers being claimed under this subsidy	From CAF
8.	Other relevant documents (if any)	Upload

This has been issued with concurrence of the Finance (Exp) Department under their U.O. No. (1400051404)1784/F dated 6-7-2018.

Annexure 1**Salary Subsidy Form**

1. Registration Number (generated after submission of Common Application Form) – Auto generated

2. Number of eligible Freshers	<input type="text"/>
3. Total basic salary paid per month (Freshers)	Male
	Female
4. Amount being claimed	<input type="text"/>
5. Period for which subsidy is being claimed	<input type="text"/>
6. Eligible amount per policy	<input type="text"/>

Any other relevant information/comments/remarks (in justification of your application/request)

Document Uploads

Sr. No.	Particulars	Document Upload
1.	Other relevant documents (if any)	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed/applied through this application.

Place:

Signature of Authorized Signatory:

Date:

Name of the Authorized Signatory:

Designation:

Campus Recruitment Assistance Scheme

1. *Short title and commencement.*—

- 1.1. This scheme shall be called the Campus Recruitment Assistance Scheme, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction.*—

Whereas vide Notification No. 2(15)/DoIT/2017-18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy – 2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.8.b of the said policy, the Government of Goa is pleased to frame the following scheme, namely Campus Recruitment Assistance Scheme, 2018.

3. *Objectives & Scope of the Scheme.*—

To provide Campus Recruitment Assistance to the eligible IT units in the State of Goa.

4. *Eligibility.*—

4.1. All the New and Existing Units must have their operations in Goa.

4.2. The applicant must be one of the below:

4.2.1. Proprietorship Firm.

4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).

4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).

4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).

4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).

4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.

4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.

4.5. The bank accounts of Freshers should be linked to Aadhaar.

4.6. Recruitment assistance is a one-time rebate per Fresher recruited through campus placement, and is payable after the said Fresher completes at least 6 months of continuous employment.

4.7. In order to be eligible for this incentive, Freshers should be recruited directly through campus placement from educational institutes in Goa during the operation of the policy.

4.8. The units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this scheme.

4.9. The provisions contained in the said Policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non – implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under the Scheme.*—

A recruitment assistance of INR 10,000 per Fresher will be provided to the Existing and New units that recruit through Campus recruitment from the educational institutes located in Goa.

6. *Application Form.*—

6.1. Common Application Form including all supporting documents.

6.2. Application form for units as per Annexure 1.

6.3. Declaration form for units as per Annexure 2.

7. Procedure for filing and disbursement of claims.—

- 7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.
- 7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.
- 7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.
- 7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.
- 7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.
- 7.6. Disbursement timeline.

Sr. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist and diligence	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/ Sanction Orders and Disbursement	D+90 days

- 7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. Documents required for claiming the subsidy-Checklist.—

Sr. No.	Particulars	Remarks
1.	Copy of incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Details of employees and percentage of employees of Goan origin	From CAF
7.	Letter(s) from Training and Placement Cell of corresponding educational institute(s) validating campus recruitment by the Unit. The letter should include a list of all candidates recruited, their area of study, year of graduation and date of campus recruitment	Upload

This has been issued with concurrence of the Finance (Exp.) Department under their U. O. No. (1400051404)1784/F dated 6-7-2018.

Annexure 1

Campus Recruitment Assistance Form

1. Registration Number (generated after submission of Common Application Form) – Auto generated	<input type="text"/>	
2. Name of Institute(s)	Date of Campus Recruitment	Number of Freshers Recruited who have completed > = 6 months of employment
i.		
ii.		
iii.		
3. Period for which the subsidy is being claimed	<input type="text"/>	
4. Eligible amount per policy	<input type="text"/>	
Any other relevant information/comments/remarks (in justification of your application/request)		
.....		

Document uploads

Sr. No.	Particulars	Document Upload
1.	Letter(s) from Training and Placement Cell of the corresponding educational institute(s) validating campus recruitment by the Unit. The letter should include a list of all candidates recruited, their area of study, year of graduation and date of campus recruitment.	<input type="text"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed/applied through this application.

Place: _____ Signature of Authorized Signatory:
 Date: _____ Name of the Authorized Signatory:
 Designation: _____

Notification

2(9)/DOIT/2018/Patent Subsidy/756

The following Scheme(s) under the Goa Information Technology Policy 2018, as adopted by the Government are hereby published for information of the public:

Sr. No.	Incentive/Clause	Scheme
1	Patent Filing Reimbursement	Patent Filing Reimbursement Scheme

By order and in the name of the Governor of Goa.

Srinet Kothwale, Director & ex officio Joint Secretary (IT).

Panaji, 6th August, 2018.

Patent Filing Reimbursement Scheme

1. *Short title and commencement.*—

- 1.1. This scheme shall be called the Patent Filing Reimbursement Scheme, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction.*—

Whereas vide Notification No. 2(15)/DoIT/2017-18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy-2018 (hereinafter referred to as the Said Policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.9 of the said policy, the Government of Goa is pleased to frame the following scheme, namely Patent Filing Reimbursement Scheme, 2018.

3. *Objectives & Scope of the Scheme.*—

To provide Patent Filing Reimbursement to the eligible IT units in the State of Goa.

4. *Eligibility.*—

- 4.1. All the New and Existing Units must have their operations in Goa.
- 4.2. The applicant must be one of the below:
 - 4.2.1. Proprietorship Firm.
 - 4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).
 - 4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 4.5. Units can avail this incentive for patents that are granted during the operation of the policy period.
- 4.6. The Units availing similar financial incentives under any other policy of Centre or Government of Goa are not eligible for availing benefits under this scheme.
- 4.7. The provisions contained in the said Policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the

Government and in the event of non – implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under the Scheme.—*

All New and Existing Units located within Goa shall be eligible for a total reimbursement of up to INR 25 lakh per unit for the expenses incurred towards filing of patents during the policy period. This incentive shall be provided in the form of reimbursement of up to INR 2.5 lakh for every successful domestic patent, and up to INR 5 lakh for every successful international patent.

6. *Application Form.—*

- 6.1. Common Application Form including all supporting documents.
- 6.2. Application Form for units as per Annexure 1.
- 6.3. Declaration Form for units as per Annexure 2.

7. *Procedure for filing and disbursement of claims.—*

- 7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.
- 7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.
- 7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be emailed or submitted on the web portal.
- 7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.
- 7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.
- 7.6. Disbursement timeline:

Sr. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist and diligence	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

- 7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. Documents required for claiming the subsidy-Checklist.—

Sr. No.	Particulars	Remarks
1.	Copy of incorporation certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Copies of receipt(s)/challan(s) indicating payment of patent filing fee(s) by the Unit	Upload
7.	Copy of the patent filing application(s)	Upload
8.	Copy of patent registration or other equivalent	Upload
9.	Copy of previous patent filing reimbursement sanction letter(s) received, if any	Upload

This has been issued with concurrence of the Finance (Exp) Department under their U.O. No. (1400051406)1785/F dated 6-7-2018.

Annexure 1**Patent Filing Reimbursement Form**

1. Registration Number (generated after submission of Common Application Form) – Auto generated

2. Name of the Patent	Patent Number	Domestic/International (Country Name)	Patent Office (name & address)	Date of Patent Registration	Fees Paid (in INR)
-----------------------	---------------	---------------------------------------	--------------------------------	-----------------------------	--------------------

- i.
ii.
iii.
iv.
v.

3. Patent Filing Reimbursements received in the past, if any

4. Eligible amount per policy

Any other relevant information/comments/remarks (in justification of your application/request
.....

Document uploads

Sr. No.	Particulars	Document Upload
1.	Copies of receipt(s)/challan(s) indicating payment of patent filing fee(s) by the Unit	<input type="checkbox"/>
2.	Copy of the patent filing application(s)	<input type="checkbox"/>
3.	Copy of patent registration or other equivalent	<input type="checkbox"/>
4.	Copy of previous patent filing reimbursement sanction letter(s) received, if any	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed/applied through this application.

Place: Signature of Authorized Signatory:
Date: Name of the Authorized Signatory:
Designation:

Notification

2(109)/DOIT/2018/QC Reimbursement/757

The following Scheme(s) under the Goa Information Technology Policy-2018, as adopted by the Government are hereby published for information of the public:

Sr. No.	Incentive/Clause	Scheme
1.	Quality Certification Reimbursement	Quality Certification Reimbursement Scheme

By order and in the name of the Governor of Goa.

Srinet Kothwale, Director & ex officio Joint Secretary (IT).

Panaji, 6th August, 2018.

Quality Certification Reimbursement Scheme

1. *Short title and commencement.*—

- 1.1. This scheme shall be called the Quality Certification Reimbursement Scheme, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction.*—

Whereas vide Notification No. 2(15)/DoIT/2017-18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy- 2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.10 of the said policy, the Government of Goa is pleased to frame the following scheme, namely Quality Certification Reimbursement Scheme, 2018.

3. *Objectives & Scope of the Scheme.*—

To provide Quality Certification Reimbursement to the eligible IT units in the State of Goa.

4. *Eligibility.*—

- 4.1. All the New and Existing Units must have their operations in Goa.
- 4.2. The applicant must be one of the below:
 - 4.2.1. Proprietorship Firm.
 - 4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).
 - 4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 4.5. This incentive is allowed to be claimed only once during the policy period.
- 4.6. Units incurring expenditure for acquiring quality and/or product specific certificates such as: ISO/HACCP/BIS/WHO-GMP/ZED/TS/COPC/eSCM/Hallmark certifications approved by Quality Council of India or any other certificates as recognized by the Government are entitled to avail to the benefits outlined under this scheme.
- 4.7. The Units availing similar financial incentives under any other policy of Government of Goa are not eligible for availing benefits under this policy.
- 4.8. The provisions contained in the said Policy and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non – implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance under the Scheme.*—

All New and Existing Units shall be eligible for a reimbursement of the cost of industry standard quality certification. This incentive may be claimed only once for any number of certifications acquired during the policy period. The maximum amount that may be availed under this reimbursement is capped at INR 5 lakh per unit.

6. *Application Form.*—

- 6.1. Common Application Form including all supporting documents.
- 6.2. Application Form for units as per Annexure 1.
- 6.3. Declaration Form for units as per Annexure 2.

7. *Procedure for filing and disbursement of claims.*—

- 7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.

7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.

7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be emailed or submitted on the web portal.

7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.

7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.

7.6. Disbursement timeline:

Sr. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist and diligence	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. *Documents required for claiming the subsidy-Checklist.—*

Sr. No.	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Copies of Quality Certificate(s) for which the subsidy is being claimed	Upload
7.	Bills/invoices/receipts or other proof of payment for all expenses incurred in order to obtain said certification	Upload

This has been issued with concurrence of the Finance (Exp) Department under their U.O. No. (1400051411)1786/F dated 6-7-2018.

Annexure 1

Quality Certification Reimbursement Form

1. Registration Number (generated after submission of Common Application Form) – Auto generated	<input type="text"/>
2. Name/Level of Quality Certification achieved	<input type="text"/>
3. Date of the Quality Certificate (list all applicable)	<input type="text"/>
4. Name and address of the certifying authority	<input type="text"/>

5. Itemized details of expenses incurred, e.g. consultancy, calibration, audit, etc. (fill all that apply):

Purpose	Vendor	Invoice No./Date	Invoice Amount	Payment Date
i.				
ii.				
iii.				

6. Total amount claimed

7. Eligible amount per policy

Document uploads

Sr. No.	Particulars	Document Upload
1.	Copies of Quality Certificate(s) for which the subsidy is being claimed from competent authority	<input type="checkbox"/>
2.	Bills/invoices/receipts or other proof of payment for all expenses incurred in order to obtain said certification	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed/applied through this application.

Place:

Signature of Authorized Signatory:

Date:

Name of the Authorized Signatory:

Designation:

Notification

2(2)/DOIT/2018/Land Built-Up Rebate/758

The following Scheme(s) under the Goa Information Technology Policy 2018, as adopted by the Government are hereby published for information of the public:

Sr. No.	Incentive/Clause	Scheme
1.	Land/Built Up Area Rebate	Land/Built Up Area Rebate Scheme

By order and in the name of the Governor of Goa.

Srinet Kothwale, Director & ex officio Joint Secretary (IT).

Panaji, 6th August, 2018.

Land/Built Up Area Rebate Scheme

1. *Short title and commencement.*—

- 1.1. This scheme shall be called the Land/Built up Area Rebate Scheme, 2018.
- 1.2. It shall come into force from the date of the notification of its publication in the Official Gazette and shall remain in force for a period of 5 years from the date of notification.
- 1.3. For the purpose of this scheme, relevant definitions provided in the said policy shall apply.

2. *Introduction.*—

Whereas vide Notification No. 2(15)/DoIT/2017–18/Goa IT Policy-2018/624 dated 18-07-2018, published in the Official Gazette, the Government of Goa has notified the Goa Information Technology Policy–2018 (hereinafter referred to as the said policy).

And whereas the policy envisages Goa as an aspirational geographical and human resource base for IT Units and a preferred destination for their investment and expansion.

Now, in pursuance of clause 6.2.1 of the said policy, the Government of Goa is pleased to frame the following scheme, namely Land/Built up Area Rebate Scheme, 2018.

3. *Objective & Scope of the Scheme.*—

To provide Land/Built up Area Rebate to the IT Industry in the State of Goa.

4. *Eligibility.*—

- 4.1. All the New and Existing Units must have their operations in Goa.
- 4.2. The applicant must be one of the below:
 - 4.2.1. Proprietorship Firm.
 - 4.2.2. Private Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.3. Public Limited Company incorporated under the Companies Act, 2013 (or equivalent).
 - 4.2.4. Registered Partnership Firm incorporated under Indian Partnership Act, 1932 (or equivalent).
 - 4.2.5. Limited Liability Partnership incorporated under Limited Liability Partnership Act, 2008 (or equivalent).
- 4.3. The bank accounts of unit and/or its partner(s)/director(s) should be linked to Aadhaar.
- 4.4. The applicant unit shall be eligible for the benefits under this scheme only up on production of Udyog Aadhaar.
- 4.5. The unit can avail land/built up area rebate only if the unit has operated from the said office space for a period of more than one year.
- 4.6. For claiming the incentive, the unit should achieve the targets (both investments and employment) mentioned in the business plan.
- 4.7. This rebate will be reimbursed to the companies in three tranches post Commercial Operation Date or from the date of notification of the policy, whichever is later.

Units will be subject to evaluation at the end of each installment period to verify eligibility for next installment.

- 4.8. The Units availing similar financial incentives under any other policy of the Government of Goa are not eligible for availing benefits under this scheme.
- 4.9. The provisions contained in the IT Policy 2018 and the Schemes framed thereunder shall not be treated as binding representations or assurances on the part of the Government and in the event of non – implementation of any such provisions by the Government, the doctrine of promissory estoppels shall not be applicable against the Government.

5. *Quantum of Financial Assistance Under the Scheme.—*

- 5.1. Purchase of Land for creating IT Office Space-A one-time rebate @ INR 40,000 per male employee (@ INR 50,000 per female employee) will be provided up to 60% of the cost of the land as determined by the Consideration Amount (value as defined in the Stamp Registration/Sale Deed).
- 5.2. Purchase of Built Up office space for IT operations-A one-time rebate will be provided up to 20% of the cost of the space as determined by the Consideration Amount (value as defined in the Stamp Registration/Sale Deed).
- 5.3. A Unit can avail any one of the above mentioned rebate options. In order to avail this rebate, the Units should have direct employment proportional to the built up space created at the rate up to 80 s.ft. per employee. Direct employees should have been on the rolls of the unit for a minimum period of 12 months.
- 5.4. Incentives under clauses 2.1 and 2.2 above shall be disbursed on a prorata basis as under:

Employees of Goan origin or Goan Graduates	% of Incentive
Upto 30% of employees on rolls of the company	50%
30% to 60% employees on rolls of the company	75%
More than 60% employees on rolls of the company	100%

**In order to avail the benefits of the scheme, the employees should be on the rolls of the company for a minimum period of one year.*

- 5.5. For Existing Units, rebate may be claimed on transactions that are made up to 3 years prior to the notification of the policy. For New Units, rebate may be availed on transactions made post notification of the policy. Prescribed guaranties would be taken from the sponsors of the project for the rebate.
- 5.6. This rebate will be reimbursed to the companies in three tranches post Commercial Operation Date or from date of notification of the policy whichever is later.
- 5.7. The maximum rebate under this provision for land purchased would be INR 1.5 crore and for the purchase of Built up space would be INR 1 crore.

6. *Application Form.—*

- 6.1. Common Application Form including all supporting documents.
- 6.2. Application Form for units as per Annexure 1.
- 6.3. Declaration Form for units as per Annexure 2.

7. Procedure for filing and disbursement of claims.—

- 7.1. The Applicants (Units) shall submit the Common Application Form (Part 1) along with requisite set of documents. The form and the documents are to be e-mailed or to be submitted on the web portal.
- 7.2. A unique registration number will be generated for each Unit by the Department of Information Technology.
- 7.3. The Applicants (Units) who desire to claim incentives under this scheme shall submit the Common Application Form (Part 2) and Incentive Specific Forms to the Due Diligence Committee along with requisite set of documents. The form and the documents can be e-mailed or submitted on the web portal.
- 7.4. Based on the evaluation by the committee, the approved amount shall be disbursed.
- 7.5. The applicant can apply for this scheme on a quarterly/bi-annually/annually basis after incurring the relevant expenditure.
- 7.6. Disbursement timeline:

Sr. No.	Activity	Timeline (in Days)
1.	Incentive application receipt	D
2.	Application scrutiny as per checklist	D+30 days
3.	Application approval by the Empowered Committee	D+60 days
4.	Issue of Regret Letter/Sanction Orders and Disbursement	D+90 days

- 7.7. The Empowered Committee shall be the competent authority to accept or reject any claims filed by the Units. The decision of the Committee shall be final and binding on the applicant.

8. Documents required for claiming the rebate-Checklist.—

Sr. No.	Particulars	Remarks
1.	Copy of Incorporation Certificate	From CAF
2.	Copy of new unit registration document/certificate	From CAF
3.	Copies of PAN, Aadhaar and GST TIN	From CAF
4.	Memorandum and Articles of Association	From CAF
5.	Copy of first bill generated showing the date of commencement of operations or other relevant document	From CAF
6.	Occupancy certificate from developer/local authority for said office space	From CAF
7.	3 Year business plan/detailed project report (DPR) with projected investment and employment targets. Business plan will be used as part of the evaluation for payment of subsequent installments of the subsidy	From CAF

Sr. No.	Particulars	Remarks
8.	Details of employees and percentage of employees of Goan origin	From CAF
9.	Proof of employment for the employees on the rolls for over 12 months (copy of PF contribution or salary slip or other relevant document)	From CAF
For Land Rebate		
10.	Sale deed or other ownership document for land purchased	Upload
For Built up Rebate		
11.	Sale deed or other ownership document for built up office space purchased	Upload
Common Documents		
12.	Nil encumbrance certificate for the said property	Upload
13.	Bank guarantee for an equal amount of the claim	Upload

This has been issued with concurrence of the Finance (Exp.) Department under their U. O. No. (1400051400)1778/F dated 6-7-2018.

Annexure 1

Land/Built Up Area Rebate Form

1. Registration Number (generated after submission of Common Application Form) – Auto generated		
2. Subsidy	Land	<input type="checkbox"/>
	Built Up Area Rebate	<input type="checkbox"/>
3. Area (sq.ft.) of land purchased		
4. Date of registration (land)		
5. Total value of transaction (land)		
6. Area (in s.ft.) of the built up office space		
7. Date of registration (built up)		
8. Total value of transaction (built up)		
9. Period for which the rebate is being applied for		
10. Is current employment proportional to built up area @ 80 s.ft./employee?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
11. Total number of employees who have been on the rolls for over 12 months:	Male	
	Female	
12. Amount eligible per Policy		

Any other relevant information/comments/remarks (in justification of your application/request)

.....

Document Uploads

Sr. No.	Particulars	Document Upload
For Land Rebate		
1.	Sale deed for land purchased	<input type="checkbox"/>
For Built up Rebate		
2.	Sale deed for built up office space purchased	<input type="checkbox"/>
Common Documents		
3.	3-year business plan/detailed project report (DPR) with projected investment and employment targets. This plan shall be used as part of the evaluation for payment of subsequent installments of the subsidy	<input type="checkbox"/>
4.	Nil encumbrance certificate for the said property	<input type="checkbox"/>
5.	Bank guarantee for an equal amount of the claim	<input type="checkbox"/>

Annexure 2

Declaration

We hereby declare that the particulars as given in the application are correct to the best of our knowledge and belief and agree to the terms & conditions of sanction of our request/incentive claimed/applied through this application.

Place:

Signature of Authorized Signatory:

Date:

Name of the Authorized Signatory:

Designation:

◆◆◆

Department of Transport

Directorate of Transport

Notification

D.Tpt/EST/1452/2018/4549

Read: Notification No. D.Tpt/EST/1452/2001/1339 dated 19-9-2001, published in the Official Gazette (Extraordinary No. 2), Series I No. 24, dated 19-09-2001 (and as amended from time to time).

In the Notification read above, after sub-clause (2) of clause (4), the following sub-clause shall be inserted, namely:—

“2(a) The buses of Kadamba Transport Corporation Ltd., which are disposed off in favour of the Goa State Waste Management Corporation for the purpose of implementing certain solid

waste management programme, shall be exempted from the requirement of cancellation of registration and being scrapped. The Kadamba Transport Corporation Ltd. shall however, be eligible to avail the subsidy under the scheme by such amount, calculated as the difference of the amount eligible under clause (3) of the scheme and amount of sale made in favour of the Goa State Waste Management Corporation.”

This issued with concurrence of the Finance (Expenditure) Department, vide U. O. No. 1454 dated 31-07-2018.

By order and in the name of the Governor of Goa.

Nikhil Desai, Director & ex officio Addl. Secretary (Tpt).

Panaji, 20th August, 2018.

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